

# UPGRADING CONFERENCE MANAGEMENT IN THE EUROPEAN PARLIAMENT

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**Director for Conference Organisation**

**Directorate-General for Logistics and Interpretation for Conferences, DG LINC**

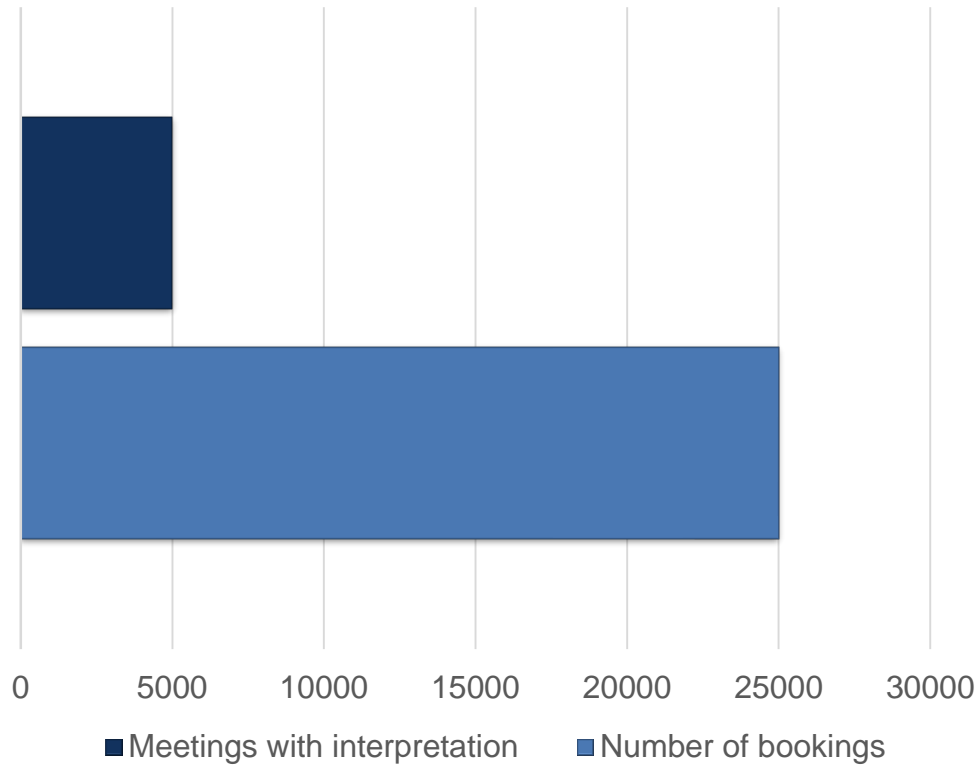


**European Parliament**

## CONFERENCES AND EVENTS IN THE EUROPEAN PARLIAMENT

Decentralised room ownership  
and event booking

From 2 to 24 languages (and more)  
Up to 1000 interpreters deployed per day



## LEGACY MANAGEMENT TOOLS

Main data base with dual purpose:

- Managing room allocation (decentralised)
- Managing interpreter teams (centralised in DG LINC)

DE	SUN 5	MON 6	TUE 7	WED 8	THU 9	FRI 10	SAT 11	SUN 12	MON 13
BAUER HENSSSEN M			2		2				
+BERZNAI				2	2				
BOEHM THORNGREEN B			2	2	2	2			
BULJAN N			2	2	2	2			
EISENHAUER A			2	2	2	2			
ENDRES S			3	3					
HAAK T									
HETTRICH S			3						
HORBECK M									
HORVATH B			2	2					
JORDANS C			2	3					
KAUFMANN A			2	2	2	2			
KITLAS S			2	3					
KLEINWORTH R			4	4	2	2			
KNOKE-JEREMAH A									
KOMMER K									
KUPPER W									
LANGER A				2					
LIEBIG G									
MEYER L			2	2					
MURPHY J					2				
NGUYEN TAT J			2	2					
PALACIOS EHRlich N			3	3	2				
PAUNA V									
PEDDE A			2	2	2				
+POLONEK-ZALESKA A									
PULTZ C				3	2				
RAMPONI V									
RANDELI U									
REICHSTEIN P			2	2					
RICHTER B									
RITTER C				3					
SCHNEIDER D			2	2	2				
SCHUERER R									
STACHOWSKI A									
STRECKER A				2	2	2			
+TABASOVA D									
UHING D			2	2		2			
+VEJROSTKOVA H									
VON AUFSCHNAITER K				3					
WALCH B									
WELLING M									
WILHELM-JONES A			2	2					
ZANDER C				3					



In-house development first deployed in 2004 + successive upgrades

Satellite interfaces for users: room managers, interpretation managers...



## MANAGING EVENTS – NEW NEEDS AND REQUIREMENTS

New types of events

New types of venues

Security

Sustainability

GDPR



## RISING TO THE CHALLENGE – LAST THREE YEARS

**MRS** Requests EPP IPXP-DEROGATION IPXP DEMAS USHERS BDR dsymeonidis

Add Request - New

Back to list Save draft Submit Cancel

New Request ; STR ; 13/01/2020 15:00 - 15:45 Renew, Renew @ RENEW\_WGB

**Requester group \*** Renew

**Requester** SYMEONIDIS Dimitrios

**Organiser - Contact \*** LIDL Mari Gwenn  
Person

**Institution** EP European Parliament

**Requester DG**

**Hidden** No

**Political group \*** Renew Europe Group (Renew)

**Start / End dates \*** 13/01/2020 15:00 13/01/2020 15:45  
- + 1 day - + 15 min - + 1 day - + 15 min

**Flexible start/end time** No

**Type of meeting** Working Group B (Renew @ RENEW\_WGB)

**Subject / Topic** maximum 500 characters

Comment

**Options**  No option

Display Protocol Security In Camera Public

**Location** STR

Main room **Town \*** STR BRU LUX Other

No room booking

[Preferred building](#)

**Participants** Total: \* 200 accreditations: Nbr of p

**Room options** OVAL RMOB

**Technical Services**  No technical service

Projection  Audio Recording  Videoconferencing  WebStreaming  Electronic vote

Comment

**Interpretation**  No interpretation [Remove all](#)

**EU languages**

A+P FR DE IT NL EN DA EL ES PT FI SV CS ET HU LT LV MT PL SK SL BG RO HR GA All

P FR DE IT NL EN DA EL ES PT FI SV CS ET HU LT LV MT PL SK SL BG RO HR GA

**Other languages** [Add](#)

Advanced [Comment](#)

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New tool/interface for users to request meetings and related services

January 2020

W	1	2	3	4	5
MON	30	6	13	20	27
TUE	31	7	14	21	28
WED	1	8	15	22	29
THU	2	9	16	23	30
FRI	3	10	17	24	31
SAT	4	11	18	25	1
SUN	5	12	19	26	2

Today CW W-1 W-2 W-3

Assign all team leaders

^ Collapse all v Expand all 28 / 28 results

Start/End	Duration	Terminologies	Session Nr	Status	Place	Notifications																									
21/01/2020 (TUE) 13:30-15:00	01:30	INTA, MONGRP	004526-01	CNF	A3E-3	updated by 'mtheodossiadis' 25 hours ago																									
<b>MG on e-commerce</b>																															
v 13:30-15:00 IT EN (2)																															
21/01/2020 (TUE) 14:30-18:30	04:00	PETI, OMEE	001437-03	CNF	A3G-3	updated by 'mtheodossiadis' 25 hours ago																									
v 14:30-18:30 FR DE IT EN DA EL ES ET HU LV MT PL BG RO (14)																															
21/01/2020 (TUE) 15:00-18:30	03:30	INTA, OMEE	001440-03	CNF	P1A002	updated by 'mtheodossiadis' 20 days ago																									
v 15:00-18:30 FR DE IT NL EN DA EL ES PT FI SV CS HU PL SK RO (16)																															
21/01/2020 (TUE) 14:30-18:30	04:00	LIBE, OMEE	001443-03	CNF	P3C050	updated by 'apiecarska' 5 hours ago																									
v 14:30-18:30 FR DE IT NL EN DA EL ES PT SV CS ET HU MT PL SK SL BG RO HR (20)																															
21/01/2020 (TUE) 14:30-18:30	04:00	PECH, OMEE	001438-03	CNF	P5B001	updated by 'rzvonkus' 20 days ago																									
v 14:30-18:30 FR DE IT NL EN EL ES PT HR (8)																															
21/01/2020 (TUE) 14:30-17:30	03:00	AGRI, SHADOW	004881-01	CNF	P6B054	updated by 'vvandekerkhove' 2 hours ago																									
<b>CAP Strategic Plans 2018/0216(COD)</b>																															
^ 14:30-17:30 FR DE NL EN CS (5)																															
<table border="0"> <tr> <td>FR</td><td>SOLOMON, Helene</td><td>EN ES IT PT / IT</td><td>SLOVENC, Ludovic</td><td>DE EN IT NL / EN</td></tr> <tr> <td>DE</td><td>REIBERSTON, Katja</td><td>EN ES FR PT</td><td>UMMO, Daniela</td><td>EN FR IT NL</td></tr> <tr> <td>NL</td><td></td><td></td><td></td><td></td></tr> <tr> <td>EN</td><td>SCHWAB, Peter</td><td>DE FR NL / FR</td><td>BOLLING, Alison</td><td>DE FR IT</td></tr> <tr> <td>CS</td><td>SMITH-REMONDIER, Jana</td><td>EN FR SK / FR</td><td></td><td></td></tr> </table>							FR	SOLOMON, Helene	EN ES IT PT / IT	SLOVENC, Ludovic	DE EN IT NL / EN	DE	REIBERSTON, Katja	EN ES FR PT	UMMO, Daniela	EN FR IT NL	NL					EN	SCHWAB, Peter	DE FR NL / FR	BOLLING, Alison	DE FR IT	CS	SMITH-REMONDIER, Jana	EN FR SK / FR		
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CFAA																															

Search [x] Clear

Session, Meeting, MRQ Nr [x]

Keyword [x]

In BRU or STR... [x]

Booth... [x]

Interpreter... [x]

Any period AM PM Evening

21/01/2020 [calendar icon]

21/01/2020 [calendar icon]

BRU LUX STR H3L

Interp. mode All v

Lang. status All v

Include...

Tests and trainings

Cancelled meetings



Past meetings


Only modified meetings


Improved interface for managing interpreter teams

Passive: FR DE IT NL EN DA EL ES CS HU PL BG RO HR


 Team sheet PDF  Meeting notes **0**

Select all    Collapse all    Expand all

 Download selected (0)

**Useful links to prepare for your meeting** 

- [Interpreting for EP committees](#)
- [Interpreting at EP meetings](#)
- [EP Glossary](#)
- [Top Tools](#)
- [EP Rules of Procedure](#)
- [EPRS](#)
- [IATE](#)
- [List of MEPs](#)

**Additional Documents (19)** 

- [00\\_JURI CHAIRS NOTES.DOCX](#)
- [07\\_1\\_FREIGHT TRANSPORT INFORMATION\\_VOTING LIST.DOC](#)
- [07\\_1\\_FREIGHT TRANSPORT\\_BACKGROUND.DOCX](#)
- [07\\_2\\_BII AT FRAI TRANSPORT AGREEMENTS\\_BACKGROUND.DOCX](#)

New tool for providing meeting documents to interpreters



## RISING TO THE CHALLENGE ONGOING UPGRADES

Additional functionalities for 2020 and beyond:

- Managing other conference staff (ushers, technicians)
- Managing additional services (recordings, catering, digitalisation of event posters)
- Enabling on-line feedback
- **Managing event participants** (biggest identified need)





## RISING TO CHALLENGE THE FUTURE

Menu

EP Innovate Platform  
Conference of the Future

Ideation

IDEATION

Status: All Creators: All Creation period [ADD IDEA](#)

IDEA	STATUS	AUTHOR	VOTE	VIEW	COMMENT	CHALLENGE
Implementation of the IT pilot projects within national parliaments, including pre-accession countries	PROPOSED	MILOSEVIC Marija	1	56	1	
Participation to external conference to DG LINC professionals	PROPOSED	BORDINI Elena	2	76	1	
share customer satisfaction survey results	PROPOSED	GECSE PATAKY Lucia	2	50	0	
Hosts for the disabled	PROPOSED	BOUCHARD Mirja	3	786	3	
Live transcription of parliamentary meetings	UNDER DISCUSSION	SYMEONIDIS Dimitrios	4	93	0	
Retired Interpreters Initiative	UNDER DISCUSSION	GARCIA RODRIGUEZ Mercedes	3	102	1	
creation of a unique platform for documentation and terminology for all conference participants	UNDER DISCUSSION	STRECKER Albrecht	4	99	1	
Theme tags for Documents in MINA	UNDER DISCUSSION	MICHAEL SACRISTAN Elsa-Maria	0	79	0	
Create seating plans of EP rooms	UNDER DISCUSSION	SCHADE Anna	25	1311	5	

- New organisational structure - clear lead in conference organisation
- Strategy and projects endorsed by leadership



- Collaborative innovation and technology watch
- **New off-the-shelf event management tool (1<sup>st</sup> quarter 2020)**

REGISTER HERE

Participant registration

Welcome pack

Event updates

Post-event communication and feedback

Participant App

**UPDATE**



## NEW EVENT MANAGEMENT TOOL – ROADMAP

Pilot deployments in events run by DG LINC

Pilot deployments in client events

Customisation, maintenance and support

Integration with/replacement of existing IT tools

Additional tools – community management, AI chatbot



**TOWARDS ONE CORPORATE IT ECOSYSTEM  
FOR EVENT MANAGEMENT**





**THANK YOU!**