



## **Arrangements for the UN Youth Climate Summit**

**United Nations Headquarters, 21 September 2019**

## I. INTRODUCTION

1. The UN Youth Climate Summit is a platform for young leaders who are driving climate action to showcase their solutions and to meaningfully engage with decision-makers on the defining issue of our time.
2. This historic event will take place on Saturday, September 21 at the UN Headquarters in New York, as part of a weekend of events leading up to the UN Secretary-General's Climate Action Summit on Monday, September 23.
3. The UN Youth Climate Summit will feature a full-day of programming that brings together young activists, innovators, entrepreneurs, and change-makers who are committed to combating climate change at the pace and scale needed to meet the challenge. It will be action oriented, intergenerational, and inclusive, with equal representation of young leaders from all walks of life.
  - a. Information on the substantive matters related to the event will be found in the Climate Action Summit 2019 website, under the tab "Youth Summit" (<https://www.un.org/en/climatechange/youth-summit.shtml>).

## II. REGISTRATION

4. The UN Youth Climate Summit is an invitation-only event and all invited participants must have registered to receive this logistics note. Any participant who has not received a confirmation of registration **will not be given access** to the UN Headquarters.

## III. ACCOMMODATION & LODGING FOR YOUTH PARTICIPANTS

5. If you are a recipient of one of the 100 Green Tickets and your travel was managed by UNDP, you should have already received your partial daily subsistence allowance and terminal expenses to make your own accommodation and transportation arrangements.
6. If you are a recipient of partial funding and your travel was managed by Key Travel, you will be staying at one of two YMCA Hotels booked for the Youth Climate Action Summit in double rooms. You will shortly be receiving details of your accommodation from the Climate Action Summit Team. You are responsible for making your own transportation arrangements.
7. If you are not in the above two categories, the Climate Action Summit Team is not responsible for your travel, accommodation, and other related expenses.

## IV. ACCESS TO UN GROUNDS PREMISES FOR YOUTH CLIMATE SUMMIT PARTICIPANTS

8. All youth participants, representatives of partner organizations, United Nations, and media, will require secondary access passes to enter the Youth Climate Summit.
9. **We will have two options for pass pick-up:**
  - a. Date: Friday, September 20: Time: 09:00–17:30

- b. Date: Saturday, 21 September: Time: 07:00am –10:00am
- c. Location: UNITAR Building (1st floor), 801 1st Avenue, New York, NY 10017 (between 45th and 46th Streets on 1st Avenue please note: the entrance to the building is on 1st avenue and corner of 45th street)



10. You must bring a government issued photo ID (passport, ID cards, driver’s license, student cards) to collect your pass.
11. The organizers of the event will prioritize the access of young people to the plenary programming of the Youth Climate Summit (Trusteeship Council). Chaperones and support staff will be provided with generic access passes, which will enable access to the UN Grounds, but does not guarantee access to the Trusteeship Council. Participants with the generic access passes will be able to enter other venues allocated for the Youth Climate Summit.

## V. VENUES

12. The Youth Climate Summit main plenary will be held at the Trusteeship Council within the UN Headquarters (UNHQ), New York from 9:30am - 12pm; 3pm- 6pm. Other venues where Youth Climate Summit related events will be organized within the UNHQ include:
  - SDG Media Zone (UN Plaza)
  - SDG Action Tent (North Lawn)
  - Workshop Conference Rooms (A, 3, 5, 6, 12)
13. Conference Room 3 will serve as the overflow room for the sessions taking place in the main plenary of the Youth Climate Summit (Trusteeship Council Chamber). All participants will have access to this room.

## VI. SEATING ARRANGEMENTS

14. High-level representatives from Member States who have confirmed their participation to the Youth Climate Summit in advance of the event will have reserved seats on the main floor of the Trusteeship Council.
15. Seating arrangement for the rest of the participants will be free on first-come, first-served basis and will reflect the inclusivity of the event. Participants are encouraged to arrive on time to help ensure they secure a seat.

16. With the aim of creating an atmosphere of interaction between Member States and youth participants, the digital name plates where participants will be allowed to seat will display “Youth #ClimateAction Summit”.

## **VII. LUNCH**

17. Lunch will be provided to all participants attending the UN Youth Climate Summit in two locations:
  - a. *GA-1B* (Visitor’s café near the bookstore): 12-1PM
  - b. *SDG Action Zone* (i.e. tent on the North Lawn) : 12-1PM *AND* 1-2PM

## **VIII. INTERPRETATION**

18. Interpretation will be provided only at the Trusteeship Council in all 6 official UN languages. All workshops will be conducted in English.

## **IX. TRANSPORTATION**

19. Subway: Number 4, 5, 6 or 7 trains to Grand Central Station: walk east to 1st Avenue.
20. Buses: Coming from lower Manhattan, bus M15 will stop on 1st Avenue in front of the United Nations. From uptown, bus M15 will run on 2nd Avenue and stop on 46th and 42nd Streets. Buses M42 and M104 stop on 42nd Street and 1st Avenue in both directions.
21. New York City taxis are available from any destination.
22. Uber is also available. Please register online and get a fare estimate to ride with Uber.

## **X. MEDIA**

23. A separate logistics note will be sent to all accredited media.
24. The main plenary of the Youth Climate Summit (Trusteeship Council)- will be live broadcast. The streaming coverage will be available on UN Web TV website (<http://webtv.un.org>).
25. Use of social media is strongly encouraged. The main hashtag of the Youth Climate Summit is “Youth #ClimateAction Summit”

## **XI. MEDICAL INFORMATION**

26. Participants are responsible for making their own insurance arrangements, including life, health and other forms deemed appropriate.
27. Emergency medical assistance service will be available at the UN Secretariat Building (5th floor).

## **XII. CONTACT INFORMATION**

28. For any questions regarding the Youth Climate Summit substantive and logistical preparations, please contact: [youthclimatesummit@un.org](mailto:youthclimatesummit@un.org)

Additional Contact Information:

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