



## **Ministerial Conference**

# **Innovative Solutions to Pollution in South East and Southern Europe**

**4-5 December 2018**

**Belgrade, Serbia**

## **LOGISTICAL NOTE**

The United Nations Environment Programme (UN Environment) and the Government of the Republic of Serbia, with the support from the Italian Ministry of Environment, Land and Sea, are convening a **Ministerial Conference on “*Innovative Solutions to Pollution in South East and Southern Europe*”** on 4-5 December 2018 in Belgrade, Republic of Serbia.

The Conference will focus on the topic of pollution and explore innovative solutions to tackle it, emphasizing numerous challenges and risks it poses to the region. The Conference will be held in the wake of the 2017 United Nations Environment Assembly and will represent an important milestone leading towards the 2019 Assembly that will take place in March 2019 in Nairobi, Kenya.

The official opening of the Conference will be at 09:30 a.m. on Tuesday, 4 December 2018.

### **Pre-Registration:**

To facilitate advanced preparations for the meeting, participants are kindly asked to complete and submit the online registration form accessible at [UN Environment’s website](#) no later than **November 27, 2018**.

**Note:** Before registering, participants will need to create their own personal profile in the Indico system.

### **Meeting venues:**

The Ministerial segment of the Conference on 4 December will be held at the **Palace of Serbia** in Belgrade, located in Bulevar Mihajla 2, Fountain Entrance.



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The distance from the Belgrade Nikola Tesla airport is approximately 16 km.



The second day of the Conference, 5 December, will be held at **Klub Poslanika**, Conference Hall Tolstojeva 2.

### **Meeting documents:**

The meeting documents can be accessed on the dedicated [Conference web-page](#). Participants will be provided with all relevant materials at the beginning of the Conference.

### **Arrival to Belgrade:**

**Belgrade international airport:** Belgrade has one international airport for passenger traffic – Belgrade Nikola Tesla airport.

Distance from the airport to downtown Belgrade – 19 km (approximately 25 minutes).

### **Transportation options from/to the airport:**

**Taxi service:** Taxi transportation from the airport to the centre of Belgrade costs approximately EUR 15-20 per direction. Official taxi stand is located at the arrivals terminal of the airport.

### **Bus lines:**

- A1 mini bus from the airport to Slavija square, in the city centre. Mini buses operate every 20 minutes from 5AM to midnight. It takes about 30 minutes to reach Slavija square, which is within



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easy reach of many hotels. The ticket costs approximately EUR 3 and can be purchased directly on the bus.

- Bus line 72 to Zeleni venac (Belgrade downtown). The bus operates approximately every 30 minutes from 5AM to midnight. The ticket cost is about EUR 1.5 if purchased on the bus.

### **Visas / Customs:**

Foreigners visiting Serbia are required to obtain visas at the diplomatic or consular mission of Serbia abroad prior to travel, unless otherwise regulated at the bilateral level.

Visa requirements by country can be downloaded from the official web site of the Ministry of Foreign Affairs of the Republic of Serbia: <http://www.mfa.gov.rs/en/consular-affairs/entry-serbia/visa-regime>.

Holders of UN Laissez-Passer do not require entry visa to Serbia for stay up to 90 days.

As of 8 November 2014, holders of foreign passports who possess valid Schengen visa, the UK and other EU member state or USA visa and holders of foreign passports who have legal residence in the Schengen zone countries, EU member states or the USA, also do not require prior obtaining of entry visa and stay up to 90 days in Serbia.

Short stay visas are mainly issued for tourism, business as well as other travelling needs including single, double or multiple entries into the Republic of Serbia.

General visa requirements:

1. Valid passport (passport must be valid at least 90 days from issue date of visa);
2. Letter of invitation (When applying for a business visa, an official invitation from the institution duly registered in Serbia (i.e. UN agency) must indicate the nature of the business, expected duration of the visit as well as the name and address of the institution visited. Also needed is a letter from the pertinent company/ institution represented by the traveller.);
3. Completed visa application form: ([PDF](#)) ;
4. Photo (size 3.5x4.5cm);
5. Proof of residence (if traveller is not residing in his/ her native country);
6. Return ticket or Itinerary (copy of Driving License and Insurance if participant travels by car);
7. Proof of sufficient funds for staying in Serbia;
8. Health insurance;
9. Applicable visa fee.

Visa processing time is usually three weeks, given that visa must be granted by the Serbian authorities. Please contact the nearest Embassy/Consulate General for any additional information.



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**Health Insurance:**

All delegates are requested to ensure that they have Medical Travel Insurance valid in Serbia for the duration of their stay.

**Currency Exchange:**

The monetary unit is the Serbian DINAR (RSD). Bills are: 10, 20, 50, 100, 200, 500, 1,000, 2,000 & 5,000. Coins are: 1, 2, 5, 10 and 20 dinars (1 dinar consists of 100 para). Money can be exchanged at numerous places in Belgrade and in the country - in all banks and exchange offices and at the airport during business hours. The exchange rates are approximately:

**1 EUR = 118 RSD                      1 USD = 104 RSD**

Daily exchange rates by the National Bank of Serbia can be found on the following link: [http://www.nbs.rs/export/sites/default/internet/english/scripts/kl\\_devize.html](http://www.nbs.rs/export/sites/default/internet/english/scripts/kl_devize.html). However, kindly note that the rate can vary at different banks and exchange offices, whereby the latter often provide a more favourable exchange rate.

List of banks authorized by the National Bank of Serbia for performing international operations is available on the following link: [http://www.nbs.rs/internet/english/50/50\\_3.html](http://www.nbs.rs/internet/english/50/50_3.html).

Major credit cards are generally accepted (Visa, Visa Electron, MasterCard, Eurocard, Maestro). Cash advances from ATMs are in local currency primarily.

**Security Situation:**

The present overall security situation in Serbia is calm and the level of threat against the UN and international community is considered as low.

**Accommodation:**

Several hotels can be found near the venue which can offer alternative accommodation (please see the list below):

<b>Hotels nearby the Palace of Serbia (Downtown):</b>	<b>WEB/e-mail address</b>
<b>Square Nine ****</b>	<a href="https://www.squarenine.rs/">https://www.squarenine.rs/</a>
<b>Marriott ****</b>	<a href="https://www.marriott.com/hotels/travel/begcy-courtyard-belgrade-city-center/">https://www.marriott.com/hotels/travel/begcy-courtyard-belgrade-city-center/</a>
<b>Envoy Hotel ****</b>	<a href="https://www.envoy-hotel.com/contact-location/">https://www.envoy-hotel.com/contact-location/</a>



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	<a href="mailto:info@envoyhotel.rs">info@envoyhotel.rs</a>
<b>Belgrade Art Hotel ****</b>	<a href="http://belgradeearthotel.com/">http://belgradeearthotel.com/</a> <a href="mailto:info@belgradeearthotel.com">info@belgradeearthotel.com</a>
<b>Zepter Hotel ****</b>	<a href="http://www.hotelzepter.rs/">http://www.hotelzepter.rs/</a> <a href="mailto:booking@hotelzepter.rs">booking@hotelzepter.rs</a>
<b>Moskva ****</b>	<a href="http://www.hotelmoskva.rs">www.hotelmoskva.rs</a> <a href="mailto:info@hotelmoskva.rs">info@hotelmoskva.rs</a>
<b>Hotel Argo***</b>	<a href="http://www.argohotelbelgrade.com">http://www.argohotelbelgrade.com</a> <a href="mailto:reservations@argohotelbelgrade.com">reservations@argohotelbelgrade.com</a>
<b>Hilton ****</b>	<a href="https://www3.hilton.com/en/hotels/serbia/hilton-belgrade-BEGBSHI/index.html">https://www3.hilton.com/en/hotels/serbia/hilton-belgrade-BEGBSHI/index.html</a>
<b>Metropol Palace ****</b>	<a href="http://www.metropolpalace.com/">http://www.metropolpalace.com/</a>
<b>Park **</b>	<a href="http://www.hotelparkbeograd.rs/en">http://www.hotelparkbeograd.rs/en</a> <a href="mailto:reception@hotelparkbeograd.rs">reception@hotelparkbeograd.rs</a>
<b>Slavija Lux ****</b>	<a href="http://www.slavijahotel.com">www.slavijahotel.com</a> <a href="mailto:rezervacija_lux@slavijahotel.com">rezervacija_lux@slavijahotel.com</a>
<b>Hotel Excelsior****</b>	<a href="http://www.hotelexcelsior.co.rs">www.hotelexcelsior.co.rs</a>
<b>Saint Ten *****</b>	<a href="http://saintten.com/contact/">http://saintten.com/contact/</a> <a href="mailto:reservation@saintten.com">reservation@saintten.com</a>
<b>Crystal Hotel Belgrade****</b>	<a href="http://www.crystalhotel.rs/">http://www.crystalhotel.rs/</a> <a href="mailto:info@crystalhotel.rs">info@crystalhotel.rs</a>
<b>Zira Hotel ****</b>	<a href="http://www.zirahotels.com">www.zirahotels.com</a> <a href="mailto:info@zirahotels.com">info@zirahotels.com</a>
<b>Hotel Tesla Smart Stay****</b>	<a href="http://www.hoteltesla.rs">www.hoteltesla.rs</a>
<b>Other hotels (greater distance from the venue):</b>	<b>WEB/e-mail address</b>
<b>Hyatt Regency *****</b>	<a href="https://www.hyatt.com/en-US/hotel/serbia/hyatt-regency-belgrade/belgr">https://www.hyatt.com/en-US/hotel/serbia/hyatt-regency-belgrade/belgr</a> ; <a href="mailto:reserve.hrbelgrade@hyatt.com">reserve.hrbelgrade@hyatt.com</a>
<b>Crowne Plaza ****</b>	<a href="mailto:begcp.frontdesk@ihg.com">begcp.frontdesk@ihg.com</a>
<b>Falkensteiner Hotel Belgrade ****</b>	<a href="http://www.falkensteiner.com/">http://www.falkensteiner.com/</a> <a href="mailto:rezervacije.belgrade@falkensteiner.com">rezervacije.belgrade@falkensteiner.com</a>
<b>IN Hotel ****</b>	<a href="http://www.inhotel-belgrade.rs/en">http://www.inhotel-belgrade.rs/en</a> <a href="mailto:frontoffice@inhotel-belgrade.rs">frontoffice@inhotel-belgrade.rs</a>

### **General information about Belgrade:**

Belgrade is the capital of the Republic of Serbia, positioned at the confluence of the Danube and Sava rivers. The city is spread over the area of 322,268 hectares, and its altitude ranges from 66 to 628m.

The population of Serbia is approximately 7,040,000 (of which app. 1.6 million people live in Belgrade).



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**Official language:**

Official spoken and written language is Serbian (Alphabet and Cyrillic letters).

**Local time:**

Belgrade is in Central European Time Zone – **GMT + 1 hour**. From the end of March to the end of October the time is GMT + 2. When it is noon in Belgrade it is 1 pm in Athens, 11 am in London, 6 am in New York and noon in Paris.

**Weather:**

Belgrade and its surroundings have a moderate continental climate, with the average annual temperature of 11.4° C. The coldest month is February (average temperature –0.3° C), and the hottest is July (average temperature 22.5° C).

According to the Hydro-meteorological Service of Serbia, the air temperature in December 2018 is forecasted to be above average – from minimum 1.6°C to maximum 8.3°C. The December rainfall should be about 46 mm.

**Working hours:**

Government institutions working hours are from 07.30 am until 3:30 pm.

Most supermarkets/pharmacies are open from 8 am until 8 pm;

Shopping malls and majority of shops are open from 10 am until 10 pm.

**Other relevant information**

**Important telephone numbers:**

(Prefix +381 11)

Police - 192

Fire Department – 193



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Ambulance - 194  
AMSS (Road Assistance Service) - 1987  
Belgrade Airport – 209 4444

**Measures:** Metric

**Electricity:** 220 ~ 230V, 50 Hz. Power sockets are of type F. This socket also works with plug C and plug E.

**Other useful links:**

UNCT Serbia  
City of Belgrade  
Interactive map of Belgrade  
English-Serbian Dictionary  
Airport "Nikola Tesla", Belgrade  
Driving directions and maps  
Tourist Organization of Belgrade  
National Tourism Organization of Serbia

<http://rs.one.un.org/>  
<http://www.beograd.rs/en/>  
<http://www.planplus.rs>  
<http://recnik.krstarica.com/>  
<http://www.beg.aero/welcome.54.html>  
<http://www.viamichelin.com/>  
<http://www.tob.rs/en>  
<http://www.srbija.travel/home.779.html>



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**UN**   
**environment**  

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**United Nations  
Environment Programme**