

In-session technical workshop to facilitate the design of gender action plan activities

SBI 62

16, 18 and 19 June 2025

Bonn, Germany (AHH Upper Conference Room; GIZ)

Hybrid

I. About the workshop

Concept note, detailed agenda and details on how you can prepare for the workshop are available on the [workshop webpage](#).

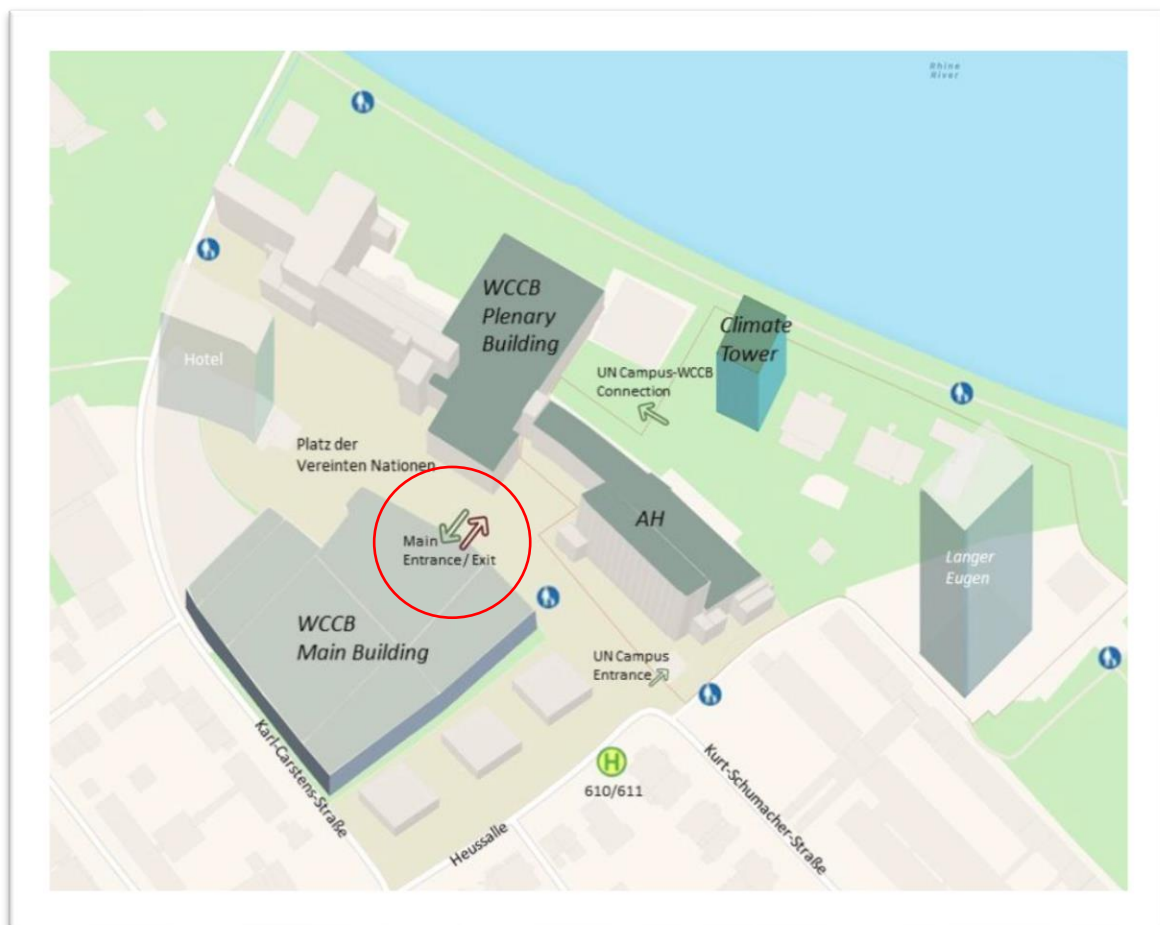
II. Arriving in Bonn

Information regarding travelling to Bonn and getting to the United Nations Campus and the World Conference Center Bonn can be found [here](#).

III. Arriving at the venue and collecting your badges

Please note that upon arrival to the WCCB venue for the first time, all participants are requested to enter through the following location:

World Conference Center Bonn (WCCB) main entrance (see map below for reference)





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16 and 18 June	<p>Collect your SB62 badge</p> <p>On 16 June, participants must enter through the WCCB Main Building to receive the SB62 badge upon arrival.</p> <p>Early collection of conference badges <u>before Monday, 16 June 2025, is highly recommended to avoid delays.</u></p> <p>If can only come on 16 June, we encourage you to come as early as possible to avoid long queues. Venue operating hours can be found on the webpage here. After collecting your SB62 badge, please go to the AH building (see image above).</p> <p>Locating the meeting room on 16 and 18 June 2025.</p> <p>The workshop will take place on 16 and 18 June at the following location:</p> <p>UN Campus Platz der Vereinten Nationen 1 53113 Bonn Meeting room: Upper Conference Room in Altes Abgeordnetenhaus (AHH)</p> <p>Please be informed that the meeting room is located within the <u>UN Campus</u>. To access it from the WCCB, you will need to use the connecting door between the two buildings and proceed through security (again). We kindly remind you to arrive with ample time before the workshop begins to ensure a smooth entry.</p> <p>Collect your gender workshop badge</p> <p>The registration desk to collect your gender workshop badge will be located outside the Upper Conference Room in UN Campus from 8:30 to 9:50 am.</p>
19 June	<p>On 19 June, participants should go to the GIZ venue:</p> <p>Locating the venue on 19 June 2025.</p> <ul style="list-style-type: none">From Bonn Hbf main station take the tram line 16 (in the direction of Bad Godesberg) or 66 (in the direction of Ramersdorf) and get off at Ollenhauerstraße. Cross the traffic lights on the right side. From there, walk right along

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the main road for a few minutes until you see GIZ campus on your left-hand side.

- From Bonn main station, you can also take the trains RB48 (in the direction of Bonn-Mehlem) or RE5 (in the direction of Koblenz), get off at **Bonn UN Campus** and walk to the GIZ venue within 5 minutes.

The main entrance to GIZ building (marked with a red cross on the picture below) is right at the corner of the street, opposite the giant brown-metal installation (see pictures below).

The exact address for GIZ office is [Friedrich-Ebert-Allee 32](#) in case you use Google Maps to help you with navigating.

Collect your GIZ visitor badge

To enter the GIZ building, you will need to collect a visitor badge from 8:30 to 9:50 am in the registration desk at GIZ. Please bring your personal identification document.





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IV. Lunch facilities around the venue

During the workshop, lunch will **not** be provided. On 16 and 18 June, coffee stations and food possibilities are available in the WCCB and AH buildings.

On 19 June, food possibilities can be found in the following restaurants close to the workshop venue (GIZ):

- Vapiano. [Ollenhauerstraße 1, 53113 Bonn](#). 5 min walk from the venue.
- Restaurant Different. [Ollenhauerstraße 1, 53113 Bonn](#). 5 min walk from the venue.

Please note that food and drinks other than water are not allowed inside the meeting rooms.

V. Interpretation

The workshop will be held in English. Whisper interpretation will be available in English ↔ Spanish and English ↔ French. The interpreters will be introduced at the beginning of the sessions. Some seats will be reserved for participants with interpretation needs close to them.

VI. What to bring

To collect your SB62 badge:

- Acknowledgement letter (on your mobile device)
- A valid passport or nationally approved identification card



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For the workshop:

- Laptop and/or mobile device
- Writing utensils
- Reusable water bottle

VII. Code of Conduct

The Code of Conduct contains detailed information on prohibited conduct, complaint and investigation processes as well as possible consequences in case of misbehaviour.

Any incident that infringes on the Code of Conduct guidelines should be reported either directly to any badged UN Department of Safety and Security (UNDSS) officer or by calling the United Nations Security Control Centre, which is open 24 hours a day. The phone number will be provided in due course. Incidents may also be reported to SpeakUp@unfccc.int

Where to find more information?

Information for participants attending SB62 is available here: <https://unfccc.int/sb62/ifp>.

We look forward to welcoming you!

UNFCCC Gender Team