

CBRN Centres of Excellence (CBRN CoE) Initiative

12th Heads of Secretariat Strategic Meeting

KNRA Ololua Forest facility, Nairobi, Kenya

18 – 19 February 2025

Draft v05

Monday 17 February 2027

18:30 – 20:00 Networking cocktail at the hotel (TBC)

Day 1 – Tuesday 18 February 2025

08:30 – 09:00 Registration, meet and greet

09:00 – 09:20 Welcoming remarks and introduction of the programme

Mr. James Keter CHUMBA, Head of Secretariat for Eastern and Central Africa

Ms. Silvia BOTTONE, Programme Manager, EU Service for Foreign Policy Instruments (FPI)

Ms. Marian DE BRUIJN, Programme Manager, UNICRI

09:20 – 09:40 Introduction of participants and expression of expectations for the meeting

09:40 – 10:00 Highlights of the engagement with regional organisations

The Regional Secretariats' experience with engaging regional organisations such as the African Union and ASEAN, how this was done and how this contributed to the Region.

Mr. James CHUMBA, Head of Secretariat for ECA

Head of Secretariat for SEA (TBC)

Discussion and feedback by participants

10:00 – 10:30 Photo session, coffee and tea break

10:30 – 10:50 Highlights of developing and implementing a Regional Action Plan

The Regional Secretariats' experience with developing and implementing a Regional Action Plan, how this was done and how this contributed to the Region. Using the RAP to engage donors.

Head of Secretariat for (TBC)

Head of Secretariat for (TBC)

Discussion and feedback by participants

10:50 – 11:10 Highlights of a longer-term approach to selecting project themes

The Regional Secretariat's experience with selecting project themes for the region, how this was done and how this contributed to the Region (e.g AAF chose subsequent chemical projects for almost 10 years). **+Another region with a similar approach or a completely different approach.**

Representative of the Head of Secretariat for AAF

Head of Secretariat for (TBC)

Discussion and feedback by participants

- 11:10 – 11:30** **Highlights of (topic TBD + which two RS to present together)**
The Regional Secretariats' experience with XYZ, how this was done and how this contributed to the Region.
Head of Secretariat for (TBC)
Head of Secretariat for (TBC)
Discussion and feedback by participants
- 11:30 – 12:30** **Session topic to be decided by HoS**
Session discussing a topic that was decided by the Heads of Secretariats.
Facilitated by: HoS
Discussion and feedback by participants
- 12:30 – 13:30** **Lunch**
- 13:30 – 15:00** **Interregional Roadmap session**
Interactive session to review and validate the proposed Roadmap for 2025-2026, based on the feedback received from the regions through the online survey.
Facilitated by: Ms. Marian DE BRUIJN, Programme Manager, UNICRI
Discussion and feedback by participants
- 15:00 – 15:30** **Possible variations on implementing projects under CBRN CoE**
Presentation and discussion of alternate modalities for implementing projects, such as global or continental facilities, more freedom to join (other) region's projects, nationally-oriented projects, continuous thematic projects, etc.
Ms. Stefania MICUCCI, Regional Coordinator for AAF, UNICRI
Discussion and feedback by participants
- 15:30 – 16:00** **Marking the 15th anniversary of the CBRN CoE Initiative**
Presentation of the planned activities for 2025 in the context of the 15th anniversary of the CBRN CoE (e.g. NFP days, publications, special events, new branding style, etc.). Gathering of ideas from the participants.
Ms. Silvia BOTTONE, Programme Manager, EU Service for Foreign Policy Instruments (FPI)
Discussion and feedback by participants
- 16:00** **Wrap-up and closure**
- 19:00 – 21:00** **Official dinner**
Location: TBD

Day 2 – Wednesday 19 February 2025

- 09:00 – 09:30** **Session on the vision of the OSA role and contribution to Partner Countries and leveraging the CBRN National Action Plan to mobilise resources**
- Presentation / discussion on the vision going forward, for the On-site technical Assistance Experts (OSA) - their role and contribution to support Partner Countries, leveraging the CBRN National Action Plan and the CBRN National Team to mobilise resources.
- Moderated by Ms. Marie LURSMANASHVILI, Team Leader, AESA*
- Discussion and feedback by participants*
- 09:30 – 10:00** **Session on donor engagement and resource mobilisation**
- Presentation / discussion on the strategy, opportunities, successes and challenges in engaging new partners and mobilising resources for the partner countries to implement their CBRN National Action Plans, leveraging the CoE network, expertise and knowledge.
- Moderated by Mr. Adil RADOINI, Regional Coordinator for MIE, UNICRI*
- Discussion and feedback by participants*
- 10:00 – 10:30** **Coffee and tea break**
- 10:30 – 11:30** **Session topic to be decided by HoS**
- Session discussion a topic that was raised by the Heads of Secretariat
- Facilitated by: HoS*
- Discussion and feedback by participants*
- 11:30 – 13:00** **The role of the Head of Secretariat and Deputy Head of Secretariat**
- Fishbowl session with only the Heads of Secretariat (and NFPs) to discuss the role, tasks and mandate of the HoS and Deputy HoS, to strengthen the Regional Secretariats and the regions.
- Moderated by: Mr. Ali GAKWELI, former CBRN NFP of Kenya*
- Facilitated by Regional Coordinator for XYZ, UNICRI*
- 13:00 – 14:00** **Lunch**
- 14:00 – 15:30** **How can Regional Secretariats support each other**
- Speed-dating session where all Heads of Secretariat and NFPs exchange with each other on the strengths and positive experiences in their region (for sharing with others) and the region's needs and new priorities (requesting support/experiences from other Secretariats).
- Facilitated by Regional Coordinator for XYZ, UNICRI*
- Discussion and feedback by all participants*
- 15:30 – 16:00** **Closing and next steps**
- Presentation of timeline, status of terms of reference and requested support from NFPs.
- Mr. James Keter CHUMBA, Head of Secretariat for Eastern and Central Africa*
- Ms. Silvia BOTTONE, Programme Manager, EU Service for Foreign Policy Instruments (FPI)*
- 16:30 – 19:00** **Site visit offered by the hosting institution (note: only for HoS and NFPs)**
- Location: TBD**