HOW TO REGISTER FOR VISIT

STEP BY STEP GUIDE

Step 1: Scan the QR code provided on the wall OR click the link on your **Guided Tour Ticket**

Step 2: "Click here to Register" (see below)

How to Register for a Visit to the United Nations Headquarters

⚠️ **Important Information Guided tour tickets and UN security registration are two separate requirements. All visitors must complete security registration before arriving at the United Nations Headquarters.**
👉 Visit our FAQ page for more details.

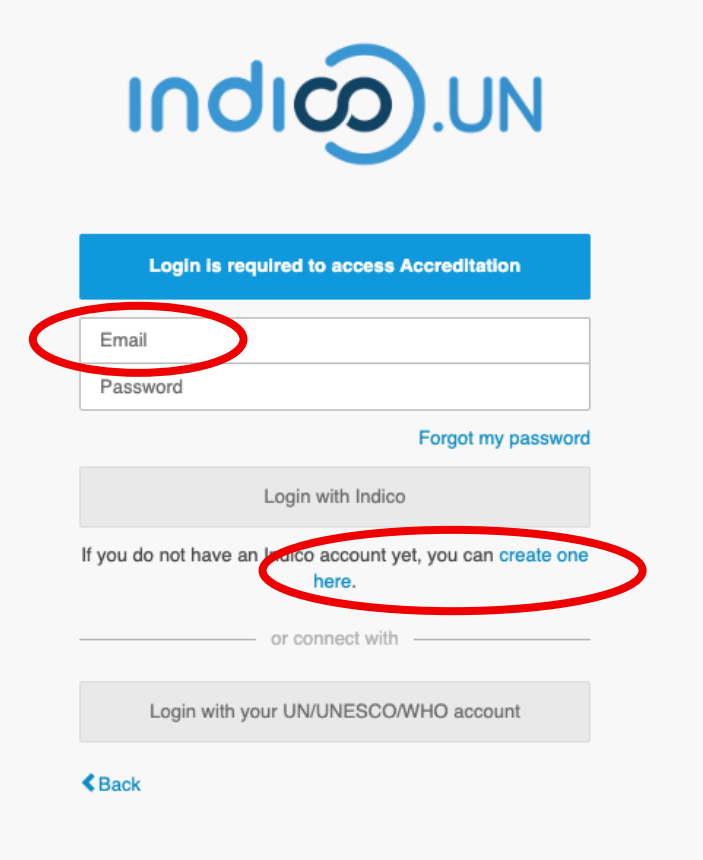
Planning your visit to the UN Headquarters (UNHQ) is simple! Follow these easy steps to register an make the most of your experience.

1. Register for Your Visit

Go to the registration page: All visitors must register before visiting, click here to register.

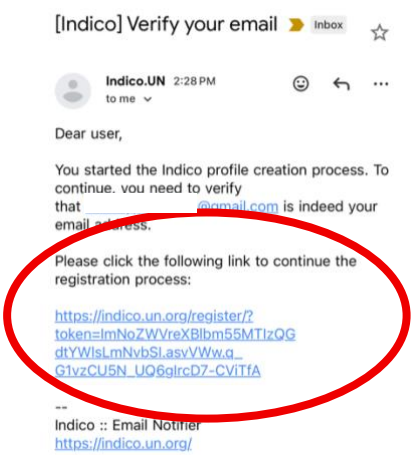
Guided tours: Visitors are encouraged to book their tours in advance at: www.un.org/visit

Step 3: Fill in your EMAIL ADDRESS, then click “Create One Here” to create new account (if you already have an account, fill in your email and password to log in)



Step 4: Fill in the same email used above and the CAPTCHA prompt, THEN click “Send me a verification email”

Step 5: Check your email inbox/spam/junk for Indico.UN



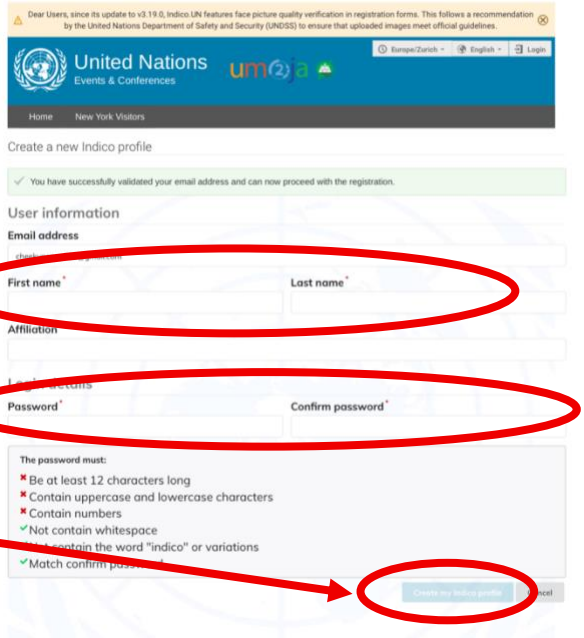
Step 6: Open the email, then click the link

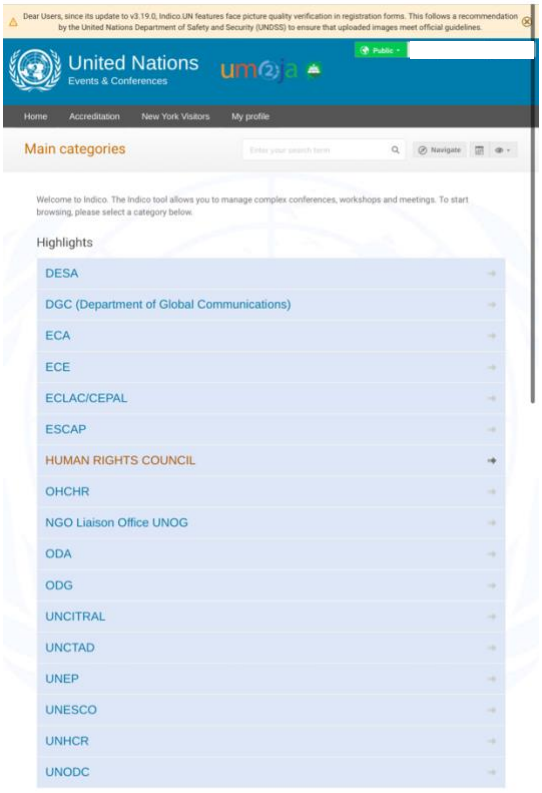
Step 7: Fill in your First Name and Last Name

LEAVE THE AFFILIATION BLANK

create a password ***and*** confirm password.

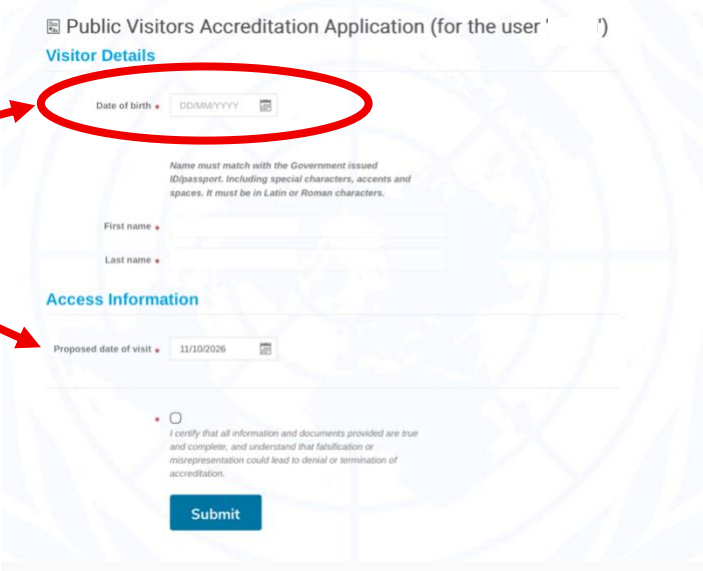
click “Create my Indico profile”





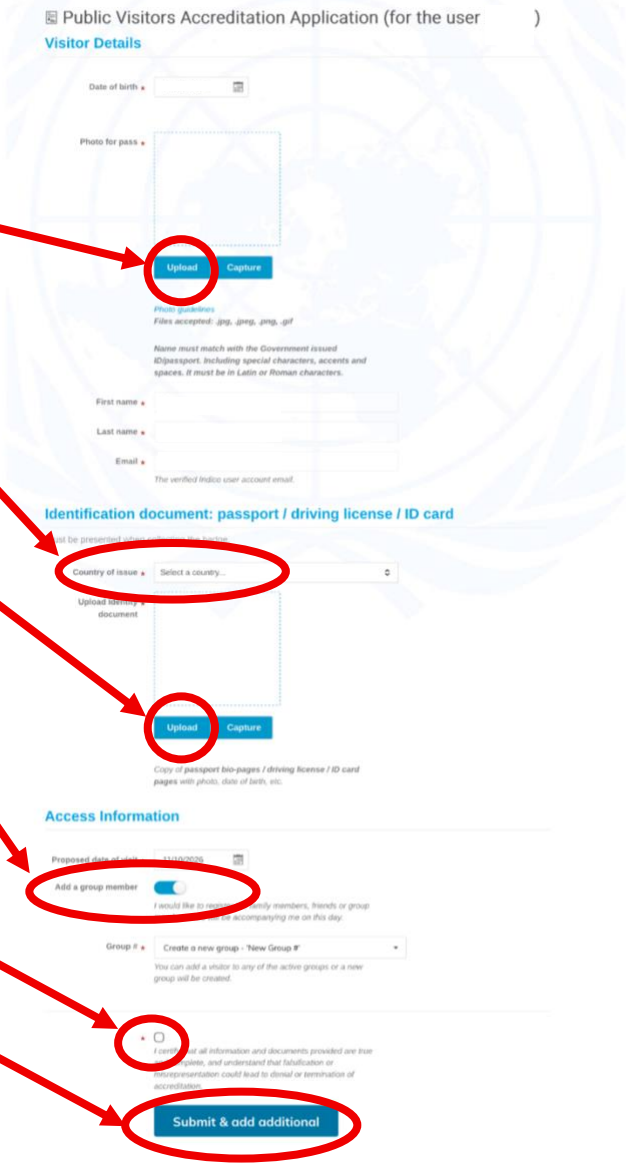
Step 8: If you see the page on the LEFT, go back to **Step 2** and log in with your email and your new password from **Step 7**.

Step 9: Fill up your Date of Birth in (DAY/MONTH/YEAR) format. The “Proposed date of visit” is the default date of the day you are registering. Select your desired visit date if you are not visiting today.



Step 10:

a. Click “Upload” to upload a photo of yourself
b. Select your country
c. click “Upload” to upload a photo of your ID or passport.
d. Click “Add a group member” *every time* you want to add another person.
e. Check the box
f. Click “Submit”



FINAL STEP: Check your email for the QR code