

**Capacity Assessment Validation Workshop**  
**2024 Tsunami Preparedness Capacity Assessment in Indian and Pacific Oceans Project**  
**4-6 September 2024**

Information Notes

**1. Venue**

The workshop is arranged at **MR-F, United Nations Conference Centre**, Bangkok, Thailand. The UNCC floor plans are available at <https://www.unescap.org/uncc/our-rooms>. The UN buildings are smoke-free. Smoking is permitted only in the designated areas outside of the buildings and in the UNCC, the designated smoking area is outside of the Public Foyer.

**2. Registration**

In order to facilitate the registration process participants are **REQUIRED** to register online at <https://indico.un.org/event/1012083/> well in advance, but **no later than 22 August 2024**, to facilitate smooth coordination of the issuance of photo badges as well as the compilation of the list of participants.

Please note that prior online registration is mandatory in line with standard security procedures to facilitate security clearance and entrance to the premises. A document containing tips on completing the online registration on behalf of another participant can be accessed on the registration portal, noted above.

Participants who have registered online can obtain photo badges at the registration counter, located on the Ground Level, UNCC, from 08:00 to 10:00 hours on the opening day of the event.

Participants who are not able to register online during the times indicated above are requested to do so upon their arrival at UNCC and before going to the conference room. Only the names of duly registered participants will be included in the list of participants.

For identification and security reasons, all participants are **REQUIRED** to wear their meeting badges at all times while they are in the UN complex, which include meetings and social functions. The loss of a meeting badge should be immediately communicated to the registration counter or the UN security, so that the incident could be recorded, and a new badge can be issued.

**3. Communications**

UNESCAP

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#### **4. Health and vaccination**

Upon arrival at the port of entry in Thailand, participants who are nationals of or have traveled from/through countries listed below, which have been declared Yellow Fever infected areas, must provide an International Health Certificate proving that they have received a valid Yellow Fever vaccination at the Health Control Office upon arrival before proceeding to immigration. A valid vaccination certificate means that the vaccine was administered at least 10 days prior to travel to the affected country. The International Health Certificate must also be submitted together with the visa application form.

The countries/areas listed below have been declared yellow fever infected areas (Source: [Ministry of Foreign Affairs, Thailand](#) dated 30 November 2022):

- |                             |                |
|-----------------------------|----------------|
| 1. Angola                   | 24. Guyana     |
| 2. Argentina                | 25. Kenya      |
| 3. Benin                    | 26. Liberia    |
| 4. Bolivia                  | 27. Mali       |
| 5. Brazil                   | 28. Mauritania |
| 6. Burkina Faso             | 29. Niger      |
| 7. Burundi                  | 30. Nigeria    |
| 8. Cameroon                 | 31. Panama     |
| 9. Central African Republic | 32. Paraguay   |
| 10. Chad                    | 33. Peru       |

- |                           |                         |
|---------------------------|-------------------------|
| 11. Colombia              | 34. Rwanda              |
| 12. Congo                 | 35. Sao Tome & Principe |
| 13. Republic of the Congo | 36. Senegal             |
| 14. Cote d'Ivoire         | 37. Sierra Leone        |
| 15. Ecuador               | 38. Somalia             |
| 16. Equatorial Guinea     | 39. Sudan               |
| 17. Ethiopia              | 40. Suriname            |
| 18. French Guiana         | 41. Tanzania            |
| 19. Gabon                 | 42. Togo                |
| 20. Gambia                | 43. Trinidad & Tobago   |
| 21. Ghana                 | 44. Uganda              |
| 22. Guinea                | 45. Venezuela           |
| 23. Guinea-Bissau         |                         |

### **Zika virus**

Zika is endemic in Thailand and cases have been reported amongst tourists. All travelers are advised to protect themselves from mosquito bites while in Thailand. Given possible transmission of the disease to unborn babies, pregnant women should consider postponing travel to Thailand or talk to their doctor about the implications of traveling to Thailand during this time.

In addition to the above, Medical Services Division at UNHQs advises that pregnant UN personnel should not undertake duty travel or be relocated to countries/areas where local transmission of Zika virus is known to occur. Women who are seeking pregnancy should obtain individual advice from their medical practitioner on risk management regarding their plans to travel into a Zika-affected area. For further information, please refer to the [Zika virus FAQ](#).

Information on other non-vaccine preventable diseases to watch out for while in Thailand can be found here: [Thailand - Traveler view | Travelers' Health | CDC](#).

## **5. Air pollution and Health**

Bangkok, like many metropolitan Asian cities in the world, is periodically affected by high levels of air pollution, with haze and high concentrations of PM2.5 particularly of concern for sensitive groups. The Tourism Authority of Thailand advises tourists to monitor Bangkok's air pollution and take precautions when necessary. People who have existing asthma or are particularly vulnerable to the effects of air pollution should consult their treating physician as to whether a trip to Bangkok is advisable at this time. Information on the Air pollution can be found [Air4Thai website](#), maintained by the government of Thailand with daily information on air pollution.

## **6. Insurance and emergency medical service**

Delegates are strongly encouraged to subscribe to a travel or health insurance which is valid in the Kingdom of Thailand, in order to cover any medical bills or hospitalization fees. In case of medical emergency, please call 1669. The nearest hospital to the UNCC is Bangkok Adventist (Mission) Hospital, which has English speaking medical support staff +662-282-1100.

When feeling unwell while in the UNCC: Anyone who feels unwell while already within the UNCC is advised to call any medical service staff at +66 2288 1352/1353/1761 during business hours, for further guidance. After business hours, they are advised to call the UN Medical Officer at +66 2288 1353 for further guidance. In case of a medical emergency within the UNCC, they are advised to call UN Security at +66 2288 1102/1120 for assistance in calling an ambulance.

## 7. Visa and entry requirements

Participants are **REQUIRED** to obtain an appropriate entry visa from the Royal Thai Embassy or the Royal Thai Consulate-General before entering Thailand, EXCEPT for those nationals listed at [List of Countries entitled for Visa Exemption and Visa on Arrival](#).

Please note that participants holding UN Laissez-Passer (UNLP) travelling on official business to Thailand are also **REQUIRED** to obtain an appropriate visa before entering.

To apply for an appropriate entry visa to Thailand, participants are required to contact their nearest Royal Thai Embassy or Consulate-General for the most updated information regarding visa application procedures and required documents. The list of Royal Thai Embassy/Consulate-General can be found at <https://www.thaiembassy.org>.

Participants who wish to apply for a visa outside their country of residence or reside in a country where there is no Royal Thai Embassy or Consulate, should check with the meeting organizer for the location where it is possible for them to apply for a Thai visa. Please note that certain nationalities, for security reasons, are not allowed to apply for a visa except at the Royal Thai Embassy or Consulate-General which has jurisdiction over the concerned territory.

**Participants who may need further assistance from ESCAP on their visa application** should contact Ms. Nattabhon Narongkachavana ([nattabhon.narongkachavana@un.org](mailto:nattabhon.narongkachavana@un.org)), well in advance, for necessary action.

Participants who wish to apply for a visa on arrival at Suvarnabhumi International Airport or Don Muang International Airport should follow the below requirements:

1. The applicant must possess a passport from the list of countries whose nationals are eligible to apply for visa on arrival ([List of countries entitled for Visa on Arrival](#)) with the validity of more than 30 days, at least one completely blank page, and be in possession of a valid return ticket with date of departure within 15 days of the date of entry.
2. The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at the airport, supply one recent passport-sized photograph and a fee of Thai Baht (THB) 2,000.
3. QR code for online application is available at [Visa On Arrival \(immigration.go.th\)](#). Upon presentation of printed Transaction Reference Number, the applicant could obtain the visa at the Visa-on-Arrival counter at the airport before proceeding for immigration procedures.
4. The applicant must provide proof of means of living expenses at the amount of THB 10,000 per person or THB 20,000 per family.

**NOTE:** The information provided above is accurate as of October 2022.

### Entry Requirements (as of 1 March 2023)

Thai Department of Disease Control (DDC), Ministry of Public Health (MoPH) issued “Public Health Measures for Foreign Travellers Entering Thailand”, which is effective from 1 March 2023 until further notice, as per the following:

- Proof of vaccination is **No longer required**.
- Proof of health insurance is **No longer required**.
- Any passenger having symptoms of COVID-19 on arrival shall be recommended to get COVID-19/RT-PCR test at arrival.

- For more information, travelers can contact the **DDC Hotline 1422**.

## 8. Transportation to and from airport

Participants need to make their own transportation arrangements from Suvarnabhumi International Airport or Don Mueang International Airport to their respective hotels. For the Airport Rail Link, an express and commuter rail connecting to Makkasan Station (MRT subway Petchaburi Station) and Phayathai Station (BTS Skytrain), passengers should go to Level B. Detailed information can be found at <https://www.srtet.co.th/index.php/en/>.

Electric taxis (EVSociety/VIP) are currently available at the Suvarnabhumi International Airport. The counter is located next to the main taxi area. The service is available 24 hours and can be pre-booked via:

Line ID: @evsociety

Phone: +66 2039 8888

Email: [taxivip@evsociety.co.th](mailto:taxivip@evsociety.co.th)

EV Society Facebook

Metered-taxi and bus services are readily available at the airport. More information is available at <https://www.bangkokairportonline.com>

To use the airport limousine service, participants should only contact the authorized officials at the counters located in the airport arrival zone. These officials will issue a ticket for the assignment of a limousine for transporting passengers to the desired destination, upon request. The Suvarnabhumi International Airport limousine service counters are located on Level 2 at Baggage Claim and Arrival Hall exits, channels A, B and C.

For public taxis, participants are advised to proceed to the Level 1 of the Passenger Terminal, between exit doors 4 and 7, outdoor area, where they will find automatic dispensing machines from which they can collect a queuing ticket for a public taxi. In addition to toll fees, there is a THB 50 surcharge to be added to the meter charge from the airport to the city. Please refer to the airport website noted above for details.

Online applications for taxi services such as Grab and Bolt are reliable and can be used. The Grab pick up point for The Suvarnabhumi International is located on the first floor, Gate 4, along with the Grab Service Center if needed.

## 9. Transportation to attend meetings

Participants need to make their own transport arrangements to and from the UNCC. Metered taxis are readily available in the city and you may also book your transportation via applications such as Grab and Volt. Some hotels close to the UN building may provide complimentary transfer service on fixed schedule, to and from the UNCC, so please check with the hotel concierge.

## 10. Hotel accommodation

Participants are recommended to stay at [Centara Life Phra Nakhon](#). ADB will cover hotel accommodation costs of ADB-sponsored participants from 3–6 Sep 2024. Any incidental charges (i.e., laundry, minibar, international calls, room services, extended stay, etc.) will be charged to the participant's personal account. Before checking out, participants are expected to settle these

incidental charges with the hotel. Check-in time is at 15:00 and official check-out is 7 September before 12:00 noon.

Centara Life Phra Nakhon has a shuttle tuktuk service for the morning time, please contact the reception.

### **11. Internet services**

Free wireless internet access is available in all conference and meeting rooms and in the public areas of the UNCC. Please use UN-WiFi, no password is required. Use of internet at UNCC is governed by relevant Organizational policies and guidelines. Failure to adhere to policies may result in revoking of those services.

### **12. Electric plug and socket**

The electric power in Thailand is 220V running at 50Hz and the plug types used are either Type A, Type B, or Type C. A hybrid socket is almost universally found, which accepts a combination of the above plug types.

Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.

### **13. Weather**

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference and meeting rooms at the UNCC are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

### **14. Distribution of Allowances**

#### **ADB-Sponsored Participants**

ADB-sponsored participants are provided with modest subsistence and miscellaneous travel allowance during their stay in Bangkok.

To facilitate processing of applicable allowances and/or reimbursements, please submit the following documents to the Workshop Secretariat (located at the desk, outside the Meeting Room-F) during coffee breaks on 4 September 2024:

- Original or copy of itinerary or air ticket.
- Original receipt (or proof of payment) for the purchase of the ticket, if cost is to be reimbursed (unpaid invoice will not be accepted);
- Original boarding passes (inbound) or passport stamps of arrival (in case of missing boarding passes); and
- Original visa receipt (as applicable).

Payment of allowances and/or reimbursements are made during coffee breaks starting 5 September and upon submission of all relevant documents.

### ESCAP-Sponsored Participants.

The allowance provided, in Thai Baht, covers accommodation, three meals per day, and other miscellaneous expenses during your stay in Bangkok.

Participants are required to submit the following documents:

- Original Passport
- Inbound Original Boarding Pass(es) or Passport Stamps of Arrival (if boarding passes are lost, passport stamps are acceptable). Please email a scanned copy of your outbound original boarding pass(es) to [nattabhon.narongkachavana@un.org](mailto:nattabhon.narongkachavana@un.org)
- Original Visa Receipt (please contact Ms. Nattabhon Narongkachavana in advance).

Allowances and reimbursements will be processed during the registration period. Please contact Ms. Nattabhon Narongkachavana.

### 15. Additional Information

This area is called Bangkok Old City or Rattanakosin, there are famous places to visit such as:

- Travel: [The Grand Palace](#), [Wat Phra Chetuphon](#) (original school of massage), [Wat Arun](#), [Rajadamnern Thai Boxing Stadium](#), [Rama VIII Park](#)
- Shopping: [Central Pinklao](#), [Icon Siam](#), [Bobae Market](#) (Whole sales market)
- Food: [Chinatown](#), [Wang Lang Market](#), [Tha Maharaj](#), [Phra Athit Road](#)
- For more experiences [https://www.tripadvisor.com/Attraction\\_Products-g293916-zfg11873-a\\_contentId.40256849196+761518932-Bangkok.html](https://www.tripadvisor.com/Attraction_Products-g293916-zfg11873-a_contentId.40256849196+761518932-Bangkok.html)