

Template for the expression of interest for the special accreditation application

Organization Logo

Organization Address

Organization website

Date: DD/MM/YYYY

Subject: Expression of Interest to apply for special accreditation to the [event name]

I hereby request special accreditation of [organization's name] to participate in the [event name].

[Briefly explain the work of your organization relevant to the theme of the event]

[List the names of representatives authorized to represent the organization]

Representation 1: [First and Last Name]

[Position in the organization]

[Email address]

Representation 2: [First and Last Name]

[Position in the organization]

[Email address]

Representation 3: [First and Last Name]

[Position in the organization]

[Email address]

Sincerely,

Signature

Name of Head of the Organization

Title of the Head of the Organization