



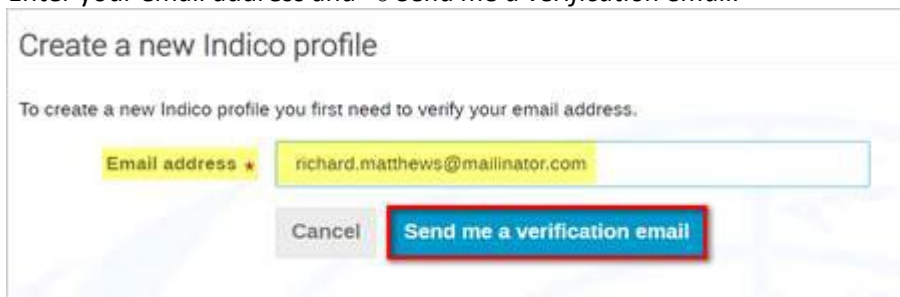
Instructions for Indico self-registration

Step 1: Account creation. You must create an account if you do not have one yet. If you already have an existing account proceed to Step 2 to register for the meeting.

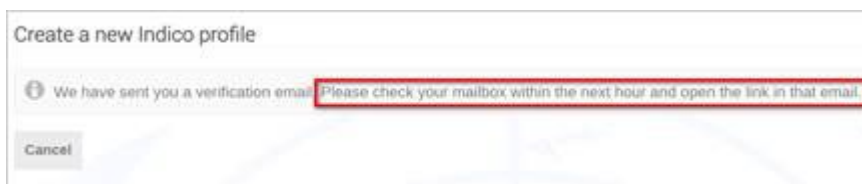
1. Go to registration page: <https://indico.un.org/login/> (copy the link and paste on recommended browsers: **Firefox, Chrome and Microsoft Edge**) and  *create one here*.




2. Enter your email address and  *Send me a verification email*.



3. You should receive an email with an activation link. The link is only valid for **1 hour**.



4. When the email is received  the link.





5. A message confirms. Enter your user information and **set the password**. If you do not set the password and close the screen, you will have to follow the steps to create an account again.

Email + password = user account.

A screenshot of a web form titled "Create a new Indico profile". At the top, a green message box with a checkmark icon contains the text: "You have successfully validated your email address and can now proceed with the registration." Below this, the form is titled "User information" and contains several input fields: "Email address" (with the value "richard.matthews@mailinator.com"), "First name", "Family name", and "Affiliation".

6. Once basic details have been entered, at the bottom of the screen
🔗 *Create my profile* to save.

Youtube video tutorial of this process: [link](#)

Step 2: Register for the meeting.

1. At this stage, you have already created and activated your account on the Indico.UN online registration and accreditation system (One time exercise).
2. Go to the meeting registration page: (copy the link and paste on recommended browsers: **Firefox, Chrome and Microsoft Edge**)

7-22 November 2023: 42nd Session of the General Conference)

- Registration on the list of participants: [42nd Session of the General Conference - 42e session de la Conférence générale 7-22 November 2023 \(7-22 November 2023\): Overview · Indico.UN](#)



Registration

Available forms

(click or copy the link and paste on recommended browsers: **Firefox, Chrome and Microsoft Edge**)


1 - States / Etats	https://indico.un.org/event/1007550/registrations/12613/
2 - UN & IGOs / ONU et OIG	https://indico.un.org/event/1007550/registrations/12615/
3 - NGOs in official partnership / ONG en partenariat officiel	https://indico.un.org/event/1007550/registrations/12618/
4 - Other international organizations / Autres organisations internationales	https://indico.un.org/event/1007550/registrations/12617/
5 - Press / Presse	https://indico.un.org/event/1007550/registrations/12611/
6 - Foundations in official relations / Fondations en relations officielles	https://indico.un.org/event/1007550/registrations/12616/
7 - Other NGOs invited / Autres ONG invitées	https://indico.un.org/event/1007550/registrations/12614/

3. Click on the button "Register now" - If you are not already logged in, you will be redirected to the login page where you can log in using your username (email) and password.
4. Fill out the registration form and click on Submit.
5. Once you are registered, you will receive an email informing you that your registration has been received and is pending approval

6. As soon as the Secretariat processes your registration, you will receive a confirmation email

Instructions pour l'auto-inscription Indico

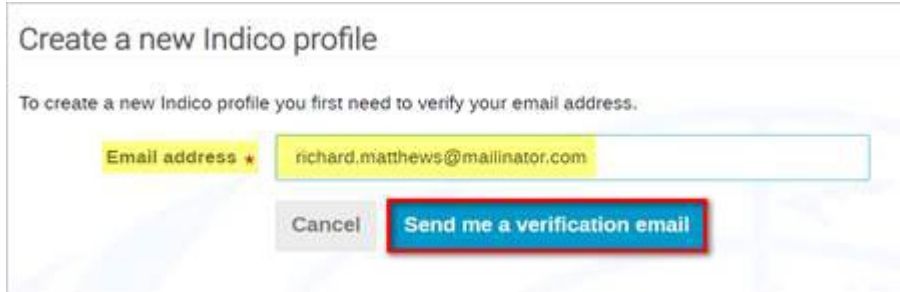
Étape 1 : Création du compte. Vous devez créer un compte si vous n'en avez pas encore. Si vous avez déjà un compte existant, passez à l'étape 2 pour vous inscrire à la réunion.

7. Allez sur la page d'inscription : <https://indico.un.org/login/> (copiez le lien et collez-le sur les navigateurs recommandés : **Firefox, Chrome and Microsoft Edge**) et  *créez-en un ici.*



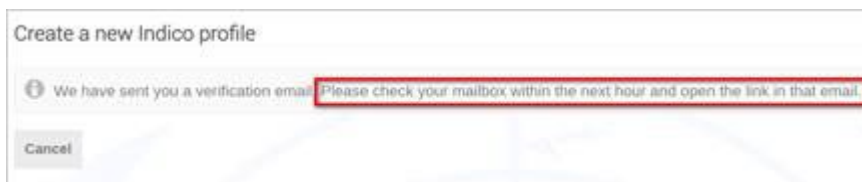
The image shows the Indico login page. It features the Indico logo at the top. Below the logo are two input fields: "Email address" and "Password". A link "Forgot my password" is located below the password field. Underneath these fields is a "Login with Indico" button. At the bottom, there is a message: "If you do not have an Indico account yet, you can [create one here.](#)" The "create one here" link is highlighted with a red box.

8. Entrez votre adresse e-mail et  *Envoyez-moi un e-mail de vérification.*




The image shows the "Create a new Indico profile" page. It includes the heading "Create a new Indico profile" and the instruction "To create a new Indico profile you first need to verify your email address." Below this, there is an "Email address" field containing "richard.matthews@mailinator.com". To the right of the field are two buttons: "Cancel" and "Send me a verification email". The "Send me a verification email" button is highlighted with a red box.

9. Vous devriez recevoir un e-mail avec un lien d'activation. Le lien n'est valable que pendant **1 heure.**



The image shows a confirmation message on the "Create a new Indico profile" page. It says "We have sent you a verification email" followed by a message in a red box: "Please check your mailbox within the next hour and open the link in that email." Below the message is a "Cancel" button.

10. Lorsque l'e-mail est reçu  le lien.



unesco

TEXT JSON RAW LINKS ATTACHMENTS

Dear user,

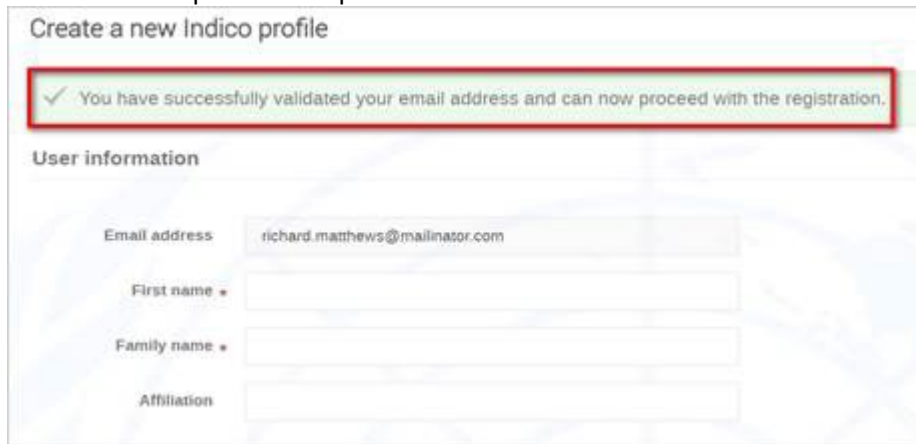
You started the Indico profile creation process. To continue, you need to verify that richard.matthews@mailinator.com is indeed your email address. Please click the following link to continue the registration process:

https://indico.un.org/register/?token=4a7c21dca90ab5f0d6d1d1a9d7f7b6d4c93c51b7012ab98a_fJGdD0D0CLm1ePC35kaufdm7d

Indico :: Email Notifier
<https://indico.un.org/>

11. Un message confirme. Entrez vos informations utilisateur et **définissez le mot de passe**. Si vous ne définissez pas le mot de passe et fermez l'écran, vous devrez suivre les étapes pour créer à nouveau un compte.

Email + mot de passe = compte utilisateur.



The screenshot shows a web form titled "Create a new Indico profile". At the top, a green success message is highlighted with a red border: "✓ You have successfully validated your email address and can now proceed with the registration." Below this, the "User information" section contains several input fields: "Email address" (with the value "richard.matthews@mailinator.com"), "First name", "Family name", and "Affiliation".

12. Une fois les détails de base saisis, en bas de l'écran
🔗 *Créer mon profil* à enregistrer.

Tutoriel vidéo Youtube de ce processus : [lien](#)

Étape 2 : Inscrivez-vous à la réunion.

7. À ce stade, vous avez déjà créé et activé votre compte sur le système d'inscription et d'accréditation en ligne Indico.UN (exercice unique).
8. Accédez à la page d'inscription à la réunion : (copiez le lien et collez-le sur les navigateurs recommandés : **Firefox, Chrome et Microsoft Edge**)

7-22 novembre 2023 : 42e session de la Conférence générale)

- Registration on the list of participants: [42nd Session of the General Conference - 42e session de la Conférence générale 7-22 November 2023 \(7-22 November 2023\): Overview · Indico.UN](#)



Inscription

Formulaires disponibles

(cliquez ou copiez le lien et collez-le sur les navigateurs recommandés : **Firefox, Chrome et Microsoft Edge**)

1 - Etats / Etats	https://indico.un.org/event/1007550/registrations/12613/
2 - ONU & OIG / ONU et OIG	https://indico.un.org/event/1007550/registrations/12615/
3 - NGOs in official partnership / ONG en partenariat officiel	https://indico.un.org/event/1007550/registrations/12618/
4 - Other international organizations / Autres organisations internationales	https://indico.un.org/event/1007550/registrations/12617/
5 - Presse / Presse	https://indico.un.org/event/1007550/registrations/12611/
6 - Foundations in official relations / Fondations en relations officielles	https://indico.un.org/event/1007550/registrations/12616/
7 - Other NGOs invited / Autres ONG invitées	https://indico.un.org/event/1007550/registrations/12614/

9. Cliquez sur le bouton « S'inscrire maintenant » - Si vous n'êtes pas déjà connecté, vous serez redirigé vers la page de connexion où vous pourrez vous connecter en utilisant votre nom d'utilisateur (e-mail) et votre mot de passe.

10. Remplissez le formulaire d'inscription et cliquez sur Soumettre.



11. Une fois inscrit, vous recevrez un courriel vous informant que votre inscription a été reçue et qu'elle est en attente d'approbation.
12. Dès que le Secrétariat traitera votre inscription, vous recevrez un courriel de confirmation.