

## **Registration through INDICO**

Registration of participants for all approved meetings, conferences, events or exhibits is managed through the Indico on-line registration and accreditation system

To: [indicohelp.unog.ch/contact-us](http://indicohelp.unog.ch/contact-us)

\*\*\*\*\*

## **Pass & ID badging services**

For conference participants, media, NGOs and members of Permanent Missions Pass and ID badging services have been transferred at **Peace Gate located at the Pedestrian access** Weekdays from 7 a.m. to 5 p.m.

\*\*\*\*\*

## **Secretariat UNECE**

Contact : Maricar dela Cruz  
Email: [maricar.delacruz@un.org](mailto:maricar.delacruz@un.org)  
Tel.: + 41 (0)22 917 2682

\*\*\*\*\*

## **Official/Parliamentary documents**

Contact: Distribution Officer  
email: [distribution-counters@un.org](mailto:distribution-counters@un.org)  
Tel.: + 41 (0)22 917 49 00

\*\*\*\*\*

## **Informal documents**

Statements, speeches, other materials provided by the secretariat, nameplates, infrastructure and facilities, necessary assistance in the rooms

Contact: Meeting Services Assistants  
either in person, in the conference room, or

email: [speeches@un.org](mailto:speeches@un.org)  
Tel.: +41 (0)22 917 22 01

## **UN Documents Helpdesk & Print on Demand**

email: [un-documents-helpdesk@un.org](mailto:un-documents-helpdesk@un.org)

Tel.: +41 (0)22 917 49 00

\*\*\*\*\*

## **Technological issues in the meeting room**

Call ICTS Helpdesk at + 41 (0)22 917 33 33

\*\*\*\*\*

## **Building-related services**

For any issues related to cleaning, power, lighting, ventilation & locksmithing,  
Contact the Facilities Management Section Helpdesk from 7 a.m. to 7 p.m

email: [Facilities-COVID-Qs@un.org](mailto:Facilities-COVID-Qs@un.org)

Tel: +41 (0)22 917 25 48

\*\*\*\*\*

## **Press/Media Enquiries**

Tel: +41 (0)22 917 23 02 or +41 (0)22 917 23 25

email: [press\\_geneva@un.org](mailto:press_geneva@un.org)

\*\*\*\*\*

## **Accreditation for journalists:**

Please contact the information service  
+41 (0)22 917 43 59 or +41 (0)22 917 23 25

email: [accreditation-media@un.org](mailto:accreditation-media@un.org)

\*\*\*\*\*

## **Lost and found office**

Tel.: +41 (0)22 917 29 00

\*\*\*\*\*

## **Emergencies**

Emergencies outside the Palais des Nations call 112

Emergencies within the Palais dial +41 (0)22 917 71 12