#### Registration through INDICO

Registration of participants for all approved meetings, conferences, events or exhibits is managed through the Indico on-line registration and accreditation system

To: indicohelp.unog.ch/contact-us

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## Pass & ID badging services

For conference participants, media, NGOs and members of Permanent Missions Pass and ID badging services have been transferred at **Peace Gate located at the Pedestrian access**Weekdays from 7 a.m. to 5 p.m.

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### **Secretariat UNECE**

Contact: Laurence Rotta
Email: laurence.rotta@un.org
Tel.: + 41 (0)22 917 5976

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## Official/Parliamentary documents

<u>Contact</u>: Distribution Officer email: <u>distribution-counters@un.org</u> Tel.: + 41 (0)22 917 49 00

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## **Informal documents**

Statements, speeches, other materials provided by the secretariat, nameplates, infrastructure and facilities, necessary assistance in the rooms

<u>Contact</u>: Meeting Services Assistants either in person, in the conference room, or

email: <u>speeches@un.org</u> Tel.: +41 (0)22 917 22 01

#### **UN Documents Helpdesk & Print on Demand**

email: <u>un-documents-helpdesk@un.org</u> Tel.: +41 (0)22 917 49 00

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### Technological issues in the meeting room

Call ICTS Helpdesk at + 41 (0)22 917 33 33

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### **Building-related services**

For any issues related to cleaning, power, lighting, ventilation &\_locksmithing, Contact the Facilities Management Section Helpdesk from 7 a.m. to 7 p.m

email: Facilities-COVID-Qs@un.org Tel: +41 (0)22 917 25 48

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## **Press/Media Enquiries**

Tel: +41 (0)22 917 23 02 or +41 (0)22 917 23 25

email: <u>press\_geneva@un.org</u>

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# **Accreditation for journalists:**

Please contact the information service +41 (0)22 917 43 59 or +41 (0)22 917 23 25 email: accreditation-media@un.org

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# **Lost and found office**

Tel.: +41 (0)22 917 29 00

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# **Emergencies**

Emergencies outside the Palais des Nations call 112

Emergencies within the Palais dial +41 (0)22 917 71 12