

# Contact Tracing Steering Group meeting

Thursday 12 October 2023

Salle U2, Ground floor, WHO main building

## Agenda

Time (CET)	Topic	Host	Notetaker
08:30-09:00	<ul style="list-style-type: none"><li>Arrival, greetings</li></ul>	Marie-Amélie, Yajna	
09:00 – 09:30	<ul style="list-style-type: none"><li>Agenda and expected outputs</li><li>Update on activities to date and timelines</li></ul>	Marie-Amélie, Yajna	
09:30 – 10:30	<ul style="list-style-type: none"><li>GRC reviews and responses</li></ul>	Sara	Yajna
10:30 – 11:00	<i>Coffee Break (WHO coffee shop)</i>		
11:00 – 12:00	<ul style="list-style-type: none"><li>PHSM study protocols</li></ul>	Ramona	Leah
12:00 – 13:00	<ul style="list-style-type: none"><li>PICOs</li><li>Structure of guideline</li></ul>	Marie-Amélie	Yajna
13:00-14:00	<i>Lunch Break (WHO cafeteria)</i>		
14:00 – 15:30	<ul style="list-style-type: none"><li>Intermediate findings Guideline review</li><li>Early findings Literature Review</li><li>Q &amp; A Amaris - Steering Group Guideline methodologist</li></ul>	Amaris team	Leah
15:30-16:00	<i>Coffee Break (WHO coffee shop)</i>		
16:00 – 17:00	<ul style="list-style-type: none"><li>Pending issues – Q&amp;A</li><li>Next steps</li><li>Closing</li></ul>	Marie-Amélie, Yajna	
19:00	<i>Dinner (Geneva)</i>		

## Preliminary reading

- Research protocol (Amaris)
- Planning clearance and reviews
- Public health and social measures study protocols (Ramona)

## Expected outputs

- Outline of guideline
- Presentation of preliminary findings (Amaris)
- Input to PHSM protocols

## Participants

Name	Cluster/Department/Unit	Presence
<b>Steering group</b>		
Marie-Amélie Degail	WHE/WSE/ SRV	Confirmed (in-person)
Sara Hollis	WHE/WRE/ GOARN	Confirmed (in-person)
Patricia Ndumbi Ngamala	WHE/WSE/ SRV	Confirmed (in-person)
Ana Hoxha	WHE/WRE/ ARC	Confirmed (in-person)
Nina Gobat	WHE/ WPE/ CRS	Confirmed (in-person)
Joao Rangel de Almeida	WHE/ WPE/ CRS	Confirmed (in-person)
Anaïs Legand	WHE/ HEI	Excused (and online)
George Sie Williams	AFRO/ HIM	Excused
Mahmoud Sadek	EMRO/ HIM	Confirmed (in-person)
Claire Blackmore	EURO/ HIM	Confirmed (in-person)
Avinash Kanchar	UCN/ GTB	Confirmed (in-person)
Tshewang Dorji	SEARO/ HIM	Confirmed (in-person)
Ramona Ludolph	WHE/ WPE/ EPP	Confirmed (in-person)
Yamuna Mundade	UTD/UT/UTC/UTD	Confirmed (in-person)
<b>Project team</b>		
Yajna Elouard	WHE/WSE/ SRV	Confirmed (in-person)
Leah Lucas	WHE/WSE/ SRV	Confirmed (in-person)
<b>Guideline development external consultants</b>		
Eddy Lang	Guideline methodologist	TBC (online)
Amaris team	Systematic review team	TBC (online)

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