**CREDENTIALS**

[HEAD OF STATE OR GOVERNMENT / MINISTER OF FOREIGN AFFAIRS / MINISTER OF HEALTH /   
ANY OTHER COMPETENT GOVERNMENT AUTHORITY]

I have the honour to inform Dr Adriana Blanco Marquizo, Head of the Secretariat of the WHO Framework Convention on Tobacco Control (WHO FCTC) that the following officials have been accredited to represent the Government of [State] at the Tenth session of the Conference of the Parties to the WHO FCTC, to be convened in Panama City, Panama, from 20 to 25 November 2023.

Head of Delegation

LAST NAME (in capital letters), First Name,   
Title, Function, Institution, City   
Gender (unless indicated in the title)

Accredited representative(s)

LAST NAME (in capital letters), First Name,  
Title, Function, Institution, City  
Gender (unless indicated in the title)

Alternate representative(s)

LAST NAME (in capital letters), First Name,   
Title, Function, Institution, City  
Gender (unless indicated in the title)

Adviser(s)

LAST NAME (in capital letters), First Name,   
Title, Function, Institution, City  
Gender (unless indicated in the title)

*Note: Only for Parties eligible for travel support*

*Parties eligible for travel support should indicate on the credentials which delegate should receive financial support and to provide full contact details, including an email address and a phone number for the supported delegate.*

When designating its representatives to the Tenth session of the Conference of the Parties, [name of the STATE] has observed Article 5.3 of the WHO FCTC and has been mindful of the recommendations 4.9 and 8.3 of the Guidelines for implementation of Article 5.3 of the WHO FCTC.

Signed and sealed at [place and date]

Head of State or Government / Minister of Foreign Affairs / Minister of Health / any other competent Government Authority