

UNOV Audio-video requirements for pre-recorded statements

Delegations wishing to submit pre-recorded video messages/statements are kindly reminded of the following recommendations:

1. GENERAL

- Speeches should be delivered in one of the six official languages of the United Nations.
- Speak at a moderate pace, allowing for natural pauses at the end of phrases and ideas.
- Speak directly into the microphone, placing it between 30-50 centimeters away.
- Avoid tapping, blowing or shouting into the microphone.
- Avoid including moving images alongside the speaker, do not include background music.
- A faithful text of the statement must be provided with the video. Videos submitted without text will not be interpreted.
- Provide the pre-recorded video file in MP4 format.

When submitting a *pre-recorded statement in a non-United Nations language*,

- Provide a video file with the audio recording of the interpretation into one of the United Nations official languages as a voice-over. The voice of the original speaker must be completely muted.
- Provide the corresponding written translation of the statement into one of the United Nations official languages.

Statements accompanied by subtitles only or just a written translation in a United Nations official language will not be interpreted.

2. AUDIO

Please use a microphone with the following characteristics¹:

- Directional (cardioid);
- Suitable for speech recognition;
- Correctly reproduces audio frequencies between 125 Hz and 15 000 Hz.

The audio must contain natural pauses and avoid abrupt transitions. Surround and stereo audio must be appropriately balanced and free from phase differences. Audio quality must be steady and free from fluctuations.

Please note that microphones integrated into a computer or mobile device, mobile phone earpieces, and Bluetooth headsets do not provide requisite sound quality and must not be used.

3. VIDEO

- Record in a quiet room, free of any noise (ex. clicking, humming, paper ruffling);

¹ Please see below a list of recommended suitable microphones.

- Make sure no ambient noise is audible;
- Use an HD camera (720p or higher);
- Place the camera at head-height and face it when recording;
- Close any drapes/curtains to avoid backlighting;
- Use artificial light to illuminate the speaker indirectly (with a single light source pointing up), or from three different angles, if multiple light sources are available.

4. Suggested examples of recommended microphones

a. Table Microphones

Manufacturer	Series / Model	Pattern	Microphone frequency range
Blue	Yeti USB	Multiple	20 – 20.000 Hz
Fifine	Gooseneck USB	Cardioid	50 – 17.000 Hz
Rode	NT USB	Cardioid	20 – 20.000 Hz
Rode	NT USB mini	Cardioid	20 – 20.000 Hz

b. Lapel Microphones

Manufacturer	Series / Model	Pattern	Microphone frequency range
Fifine	K 031 USB	Cardioid	50 – 16.000 Hz
Fifine	K 053 USB	Cardioid	50 – 16.000 Hz
Movo	M1 USB	Omnidirectional	35 – 18.000 Hz

c. AIIC-recommended headsets

Manufacturer	Series / Model	Pattern	Microphone frequency range
Cyber Acoustics	AC 6012		100 - 16.000 Hz
HAMA	AH 100	Uni-directional	30 - 16.000Hz
HAMA	Black Desire	Uni-directional	30 - 15.000 Hz
HAMA	Urage Soundz 113737	Uni-directional	20 - 20.000 Hz
Logitech	G 332	Cardioid	100 - 20.000 Hz
Logitech	Zone Wired	Uni-directional	20 - 16.000 Hz
Sennheiser	GSP 350		10 - 24.000 Hz