

## **Registration through INDICO**

Registration of participants for all approved meetings, conferences, events or exhibits is managed through the Indico on-line registration and accreditation system

<https://indicohelp.unog.ch/contact-us/>

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## **Relocation of Pass & ID badging services**

For conference participants, media, NGOs and members of Permanent Missions: Villa les Feuillantines Avenue de la Paix 13, 1211 Genève 10  
Weekdays from 8 a.m. to 4.45 p.m.

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## **CRC Secretariat**

email: [ohchr-crc@un.org](mailto:ohchr-crc@un.org)

### **For individual complaints:**

Contact the Petitions and Inquiries Section at [ohchr-petitions@un.org](mailto:ohchr-petitions@un.org)

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## **Official/Parliamentary documents**

Contact: Distribution Officer, office RS-083 PW

email: [distribution-counters@un.org](mailto:distribution-counters@un.org)

Tel.: + 41 (0)22 917 49 00

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## **Informal documents**

Statements, speeches, other materials provided by the secretariat, nameplates, infrastructure and facilities, necessary assistance in the rooms

Contact: Meeting Services Assistants

either in person, in the conference room, or email: [speeches@un.org](mailto:speeches@un.org)

Tel.: +41 (0)22 917 22 01

## **ONG Liaison Unit**

From Monday to Friday  
Opening hours: 9.00 - 11.00 a.m. and upon appointment  
Palais des Nations, Office of the Director-General, Rooms 141 to 145

Tel: + 41 (0)22 917 13 04 or +917 21 78  
email: [unog.ngo@un.org](mailto:unog.ngo@un.org)

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## **Technological issues in the meeting room**

Call ICTS Helpdesk at + 41 (0)22 917 33 33

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## **Building-related services**

For any issues related to cleaning, power, lighting, ventilation & locksmithing.  
Contact the Facilities Management Section Helpdesk from 7 a.m. to 7 p.m.

Tel: +41 (0)22 917 25 48  
email: [Facilities-COVID-Qs@un.org](mailto:Facilities-COVID-Qs@un.org)

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## **Press/Media Enquiries**

Tel: +41 (0)22 917 23 02 or +41 (0)22 917 23 25  
email: [press\\_geneva@un.org](mailto:press_geneva@un.org)

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## **Accreditation for journalists:**

Please contact the information service  
+41 (0)22 917 43 59 or +41 (0)22 917 23 25  
email: [accreditation-media@un.org](mailto:accreditation-media@un.org)

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## **Lost and found office**

Tel.: +41 (0)22 917 29 00

## **Emergencies**

For emergencies outside the Palais des Nations call 112

Emergencies within the Palais dial +41 (0)22 917 71 12

For administrative matters related to COVID-19  
email: [UNOG-COVID-Qs@un.org](mailto:UNOG-COVID-Qs@un.org)

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