### Practical information for participants

#### Contact us:
- For questions about registration, including on technical & logistical matters, email: ohchr-registrationforumbhr@un.org
- General enquiries: ohchr-forumbhr@un.org

#### Online registration:
- All participants must register online via the Indico e-registration system at https://indico.un.org/event/1001735/
- Please refer to the instructions posted in Indico (Menu and Notes).
- Once your registration is completed and accepted you will receive a confirmation “e-ticket” with a QR code, by email.

#### Location:
- **Palais des Nations**, Avenue de la Paix 14, CH-1211 Geneva 10, Switzerland
- Access to the Palais des Nations will be through the Peace Gate “bis”.
- Sessions are held in Building E (Room XX and Room XVIII)
- See map: https://www.ungeneva.org/en/pregny-gate-closure

#### Badges and access to Palais des Nations:
To facilitate access, screening and accreditation of participants and delegates, the Security and Safety Service would like to strongly recommend the following actions.

1. **Pre-register**
   - Participants and delegates are advised to register online at least 7 days in advance.

2. **Pre-collect**
   - Once the registration approved, participants are requested to come and collect their accreditation badge in advance, as of Friday, 18 November, at Villa Les Feuillantes, Avenue de la Paix 13, 1211 Geneva 10

   Additional opening hours are:
   - **Sunday, 27 November from 15.00-19.00**
   - **Monday, 28 November through Wednesday, 30 November: 08.00 – 18.00**

3. **Bring Documentation**
   - In order to collect the accreditation badge and enter the Palais des Nations, please provide a copy of the registration confirmation (printed or on mobile device) and a valid ID (passport or ID card).

4. **Arrive early**
   - On Monday 28 November, registered and accredited participants and delegates are invited to come as early as possible, from 08.00 hrs onwards.

   To avoid queuing it is highly recommended that badge-holders of the following categories: UN, States and speakers, should be able to access the Palais via
Pregny Gate as well as the Peace gate. (Place des Nations, by the chair and the flags).

5. **Prepare for screening**
   One lane will be reserved for Forum participants.

**Suitcases and large trolleys aren’t allowed on premises.**

Please read and follow the signs and listen to security instructions issued on site. Thank you for your understanding.

On Monday, 28 November, as soon as **Room XX** is full, Security will block its access. Participants are encouraged to go to **room XVIII** to follow the opening plenary session on screen.

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### Customise your Forum programme

The Forum programme is made available using the Sched platform, which allows you to filter sessions based on your personal interests and to create your personal schedule of Forum sessions.

Once your registration has been approved, you will receive, normally within a week, an individual invite to sign up for a free Sched account. (If you do not receive your invite, please, check your spam e-mail folder in case the invite got delivered there instead of your inbox.)

By signing up, you will be able to create and access your personal agenda online, in the mobile app, and/or synchronize it to your personal calendar.

On the settings page, you can update your profile, add a photo and brief information about yourself (“what people should talk to you about”), and make this information public or private at your own convenience (please note that is set in private mode by default)

At a date closer to the Forum, the Forum organizers may make public the names and profiles of those participants who have created a public Sched profile.

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### Accessibility Support for Persons with Disabilities

- **Accessible doors**
  C6 | H60 | E40

- **Accessible restrooms**
  Door C6 | 1st, 2nd, 3rd, 4th floor
  Door E40 | 1st, 3rd, 6th floor

As the Palais des Nations is under renovation there might be some changes. We will keep you updated.
## Public Transport by Tram and Bus:

- Participants staying at hotels, youth hostels or at campsites may receive a “Geneva Transport Card” free of charge. With this card, public transport in Geneva is free for the full duration of your stay.

  Palais des Nations is accessible via several bus lines and a tramway.

- The **Place des Nations** stop is the nearest to the Peace Gate (by the chair and the flags) is served by tram number 15 and buses 5, 8, 11, 14, 28, V, F, and Z.

- The **Appia** stop is nearest to the Pregny Gate and is served by buses 28, F, V and Z.

  From Geneva Cointrin airport: by bus in 10-15 minutes. Take the bus n°28 towards Jardin Botanique and stop at **Appia**; or take the bus n°5 towards Hôpital and stop at **Nations**.

  From Geneva Cornavin train station: by bus or tram in 15-20 minutes. Take the tram n°15 towards Nations and stop at **Nations**, or take either the bus n°5 towards Aéroport and stop at **Nations**, or the bus n°8 towards OMS and stop at **Appia**.

  Further information such as itineraries, timetables, fares, etc. is available on the site of the [Transports publics genevois](https://www.transports-geneve.ch/fr/).  

## Taxis:

Taxis cannot enter the UN compound - participants will have to get off at the Peace Gate. Taxis are usually available around the clock. The following direct telephone number will ensure arrival within minutes:

- Taxi-phone SA Geneva: +41 22 33 141 33
- AA Genève Central Taxi: +41 22 3 202 202

## Accommodation:

We advise that you book your accommodation in Geneva as soon as possible. We do not make hotel reservations for participants.

**CAGI, Delegates Welcome Service:**

The Delegates Welcome Service provides logistical support by organising accommodation for visiting delegates (under 30 days) and may grant financial support to reduce the costs incurred by their participation in International conferences during their stay (please refer to the conditions of grant).

## Restaurants & Cafeterias:

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<tr>
<th></th>
<th>Main cafeteria</th>
<th>Serpent Bar</th>
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<td></td>
<td>Open Monday to Friday</td>
<td>Open Monday to Friday</td>
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<td></td>
<td>11:30am to 2pm</td>
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<td>Building A, Level 0</td>
<td>Building E, Level 1</td>
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## Greening the blue initiative
In order to reduce plastic consumption, participants are encouraged to use tap water (fountains have been installed in the bathrooms and cafeterias for this purpose) instead of bottled water. If you want to learn more about “greening the blue initiative” in UNOG, please visit: [http://www.greeningtheblue.org/what-the-un-is-doing/united-nations-office-geneva-unog](http://www.greeningtheblue.org/what-the-un-is-doing/united-nations-office-geneva-unog)

## Other information:
United Nations Geneva: [https://www.unog.ch/](https://www.unog.ch/)

Official information about Geneva can be found at the city of Geneva official website:
[https://www.ville-geneve.ch/welcome-geneva/](https://www.ville-geneve.ch/welcome-geneva/)
[https://www.geneve.com/](https://www.geneve.com/)

## For updates please refer to: