#### **Registration through INDICO**

Registration of participants for all approved meetings, conferences, events or exhibits is managed through the Indico on-line registration and accreditation system

email: <a href="mailto:support.accreditation@un.org">support.accreditation@un.org</a>
Tel.: +41 (0)22 917 24 00

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#### **CRPD Secretariat**

Tel.: <u>+41 22 917 90 00</u> E-mail: <u>ohchr-crpd@un.org</u>

# For individual complaints

Petitions Team
Fax: + 41 22 917 90 22 (particularly for urgent matters)

E-mail: ohchr-petitions@un.org

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## Official/Parliamentary documents

<u>Contact</u>: Distribution Officer email: <u>distribution-counters@un.org</u> Tel.: + 41 (0)22 917 49 00

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## **Informal documents**

Statements, speeches, other materials provided by the secretariat, nameplates, infrastructure and facilities, necessary assistance in the rooms

<u>Contact</u>: Meeting Services Assistants either in person, in the conference room, or

email: <a href="mailto:speeches@un.org">speeches@un.org</a>
Tel.: +41 (0)22 917 22 01

#### **UN Documents Helpdesk & Print on Demand for delegates**

email: un-documents-helpdesk@un.org

Tel.: +41 (0)22 917 49 00

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#### **ONG Liaison Unit**

From Monday to Friday
Opening hours: 9.00 - 11.00 a.m. and upon appointment
Palais des Nations, Office of the Director-General, Rooms 141 to 145

Tel: + 41 (0)22 917 13 04 or +917 21 78 email: unog.ngo@un.org

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#### Technological issues in the meeting room

Call ICTS Helpdesk at + 41 (0)22 917 33 33

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## **Building-related services**

For any issues related to cleaning, power, lighting, ventilation & locksmithing. Contact the Facilities Management Section Helpdesk from 7 a.m. to 7 p.m.

Tel: +41 (0)22 917 25 48 email: Facilities-COVID-Qs@un.org

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## **Press/Media Enquiries**

Tel: +41 (0)22 917 23 02 or +41 (0)22 917 23 25 email: press geneva@un.org

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## **Accreditation for journalists:**

Please contact the information service +41 (0)22 917 43 59 or +41 (0)22 917 23 25 email: accreditation-media@un.org

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# **Lost and found office**

Tel.: +41 (0)22 917 29 00

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# **Emergencies**

For emergencies outside the Palais des Nations call 112

Emergencies within the Palais dial +41 (0)22 917 71 12

For administrative matters related to COVID-19 email: <a href="mailto:UNOG-COVID-Qs@un.org">UNOG-COVID-Qs@un.org</a>

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