

## PRACTICAL INFORMATION

### UNITED NATIONS OFFICE AT GENEVA – UNOG

Palais des Nations  
CH-1211 Geneva 10  
T +41 (0)22 917 12 34  
www.unogeneva.org

### MAKING TELEPHONE CALLS

#### FROM INSIDE

111 UNOG switchboard  
112 Emergency  
72900 Lost and found

Telephones are available in the Palais for internal calls only.

#### FROM OUTSIDE

T +41 (0)22 91 XXXX followed by the five-figure extension number.  
or  
call the switchboard.  
T +41 (0)22 917 12 34

#### SECURITY AND SAFETY SERVICE

T +41(0) 22 917 29 00  
T +41(0) 22 917 29 02

### PUBLIC TRANSPORTATION

Pre-paid cards and season tickets are on sale at the newspaper kiosk in the Palais des Nations, located at Door C6.

#### TRAMWAY

**PLACE DES NATIONS**  
15

**BUS**  
**PLACE DES NATIONS**  
5, 8, 11, 20, 22, F

**CHEMIN DE FER GATE (RIGOT)**  
11, 22

**APPIA**  
8, 20, 22, F

**TAXIS**  
**PLACE DES NATIONS**  
**AND AVENUE DE LA PAIX (PREGNY GATE)**  
022 331 41 33

### ACCREDITATION & IDENTIFICATION BADGES

All delegates and visitors coming to the Palais des Nations must first register with the organizing Secretariat via Indico (<https://indico.un.org>)

### CONFERENCE DELEGATES

On arriving for a conference, accredited delegates should visit the Security and Safety Service at the Pregny Gate to collect their identification badges. Delegates must present their national identification card or passport, as well as their confirmation paper. On the first day of a conference, delegates are encouraged to arrive early to allow sufficient time to complete these formalities

### PARKING AUTHORIZATIONS

Parking is not allowed for delegates, but only for staff members. However, parking authorizations are granted for delegates wishing to park on the premises and matching specific conditions. To this end, their permanent mission in Geneva should request authorization in advance to the Security and Safety Service.

### SECURITY AT THE PALAIS DES NATIONS

For security reasons, the identification badge must be worn and visible to UNOG Security staff at all times while visiting UNOG.

### OPENING HOURS

**PREGNY GATE**  
from Monday to Friday  
08:00 a.m. - 5:00 p.m.  
T +41 (0)22 917 50 02  
F +41 (0)22 917 04 94

**ACCESS DOORS TO THE BUILDINGS**  
**C6 | A15 | A17 | E40 | H60**

7:00 a.m. - 7:00 p.m.  
For any problem, call the Security and Safety Service.  
T +41(0) 22 917 29 00  
T +41(0) 22 917 29 02

### UNOG

The United Nations Office at Geneva is a centre of multilateral diplomacy that provides a dynamic platform for collaboration, dialogue and action on global priorities. It is the representative office of the Secretary-General in Switzerland and the second largest UN duty station, with more than 1,500 staff representing close to 120 nationalities.

 [www.unogeneva.org](http://www.unogeneva.org)

### LIBRARY & ARCHIVES

The reading rooms are open to diplomats, conference delegates, UN staff and external researchers. Reserve a seat for on-site research and submit inquiries at: <https://ask.unog.ch/>

**BUILDING B**  
8:30 a.m. - 5:30 p.m.

 [www.unogeneva.org/en/knowledge/archives](http://www.unogeneva.org/en/knowledge/archives)  
[www.unogeneva.org/en/knowledge/library](http://www.unogeneva.org/en/knowledge/library)

### UNITED NATIONS MUSEUM AT GENEVA

The exhibition, "100 Years of Multilateralism in Geneva" presents unique documents from the UN archives, the UN system, and private collections. The exhibition explores the evolution of the multilateral system since the creation of the League of Nations to the work of the United Nations today. It outlines the contours of multilateralism and highlights the exceptional role that Geneva plays on the international level, while revealing some of the little-known aspects of multilateral diplomacy.

Inquiries for guided tours and group visits at :  
[museum-gva@un.org](mailto:museum-gva@un.org)

**BUILDING B - 1<sup>ST</sup> FLOOR**  
9:00 a.m. - 5:00 p.m.


 <https://www.unogeneva.org/en/knowledge/museum>

 UNOGLibrary

 @UNOGLibrary

## USEFUL

### TWITTER

 @UNGeneva  
<https://twitter.com/UNGeneva>

 @ONUGeneve  
<https://twitter.com/ONUGeneve>

### FACEBOOK

 <https://www.facebook.com/UNGeneva>

 <https://www.facebook.com/UNOGLibrary>

 <https://www.facebook.com/UNHRC>

### FLICKR

 <https://www.flickr.com/photos/unisgeneva/>


### INSTAGRAM

 <https://www.instagram.com/UNGeneva/>

### YOUTUBE

 <https://www.youtube.com/user/UNInformationGeneva>

### LINKEDIN

 <https://www.linkedin.com/company/united-nations-office-at-geneva>

# WELCOME TO THE UNITED NATIONS OFFICE AT GENEVA A PRACTICAL GUIDE



مكتب الأمم المتحدة في جنيف  
مرحباً بكم  
联合国日内瓦办事处  
欢迎光临

OFFICE DES NATIONS UNIES À GENÈVE  
**BIENVENUE**

ОТДЕЛЕНИЕ ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ В ЖЕНЕВЕ  
**ДОБРО ПОЖАЛОВАТЬ**

OFICINA DE LAS NACIONES UNIDAS EN GINEBRA  
**BIENVENIDO**



**SAFI SHOP**  
Building S - Floor -1



**SOUVENIRS / BOOKSHOP**  
Building E - 2<sup>nd</sup> Floor



**UNITED NATIONS MUSEUM AT GENEVA**  
Building B - 1<sup>st</sup> Floor



**SERPENT BAR**  
Building E - 1<sup>st</sup> Floor



**BUILDING H**

 **SECURITY AND SAFETY SERVICE**

72900  
From outside:  
T +41(0) 22 917 29 00  
T +41(0) 22 917 29 02

 **EMERGENCY**  
112



PLEASE SCAN THIS QR CODE FOR LATEST CHANGES. DUE TO THE ONGOING RENOVATION WORKS, DIFFERENT ENTRANCES AND SERVICES MAY NOT BE AVAILABLE AT TIMES.



### ACCESS DOORS TO THE BUILDINGS

**OPEN ACCESS 7:00 a.m. - 7:00 p.m.:**  
**C6 | A15 | A17 | E40**

Open access 08.00 a.m. - 6:00 p.m.: **S1**  
 Open access for guided tours: **E39**

- DOORS UNDER PERMANENT ACCESS CONTROL AUTHORIZED BADGES ONLY:**
- Door **S2**
  - Door **C21**
  - Door **D9**
  - Door **A13**
  - Door **A18**
  - Door **B20**
  - Door **H60**

**SMOKING SHELTERS**

Accessibility at the Palais des Nations premises is more limited than usual due to the ongoing renovation works.

For accessible routes throughout the premises, please visit our updated [webpage](#).

**ACCESSIBLE DOORS**  
 Open access 7:00 a.m. - 7:00 p.m.:  
 Doors **C6 | A15 | E40 | H60**

**ACCESSIBLE TOILETS**  
**MAIN ENTRANCE** | Ground floor, 1<sup>st</sup> floor  
 Door **A15** | Ground floor near the Cafeteria  
 Door **A13** | 2<sup>nd</sup>, 3<sup>rd</sup> and 5<sup>th</sup> floors  
 Door **C6** | Ground floor, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> floors  
 Door **E40** | 1<sup>st</sup>, 3<sup>rd</sup> and 6<sup>th</sup> floors  
 Door **A17** | 3<sup>rd</sup> floor  
 Door **B20** | Ground floor  
 Door **H60** | All floors  
**TEMPUS** | Ground floor

### SERVICES CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR WEBSITE.

	FLOOR	DOOR
<b>1</b> SAFI SHOP / POST OFFICE	-1	S1
<b>2</b> MEDICAL SERVICE	1	S1
<b>3</b> PRESS BAR	0	C6
<b>4</b> SALON SUISSE	3	C6
<b>5</b> CAFETERIA	0	A13 15
<b>6</b> DELEGATES RESTAURANT	8	A13 15
<b>7</b> GUIDED TOURS <a href="http://www.ungeneva.org">www.ungeneva.org</a> UN STAMPS	2	E39

	FLOOR	DOOR
<b>8</b> BOOKSHOP / SOUVENIRS	2	E40
<b>9</b> SERPENT BAR PASTA CORNER	1	E40
<b>10</b> UBS BANK / UNFCU BANK	2	E40
<b>11</b> BAR PALETTE	6	E40
<b>12</b> GRAB 'N' GO	2	H60
<b>13</b> CLIENT SUPPORT CENTRE	1	H60

### CONFERENCE ROOMS

BUILDING	FLOOR	DOOR
<b>BUILDING A</b>		
ROOMS <b>III, V</b>	1	C6
ROOMS <b>VI, VII, VIII, IX</b>	3	A13
ROOMS <b>X, XI, XII</b>	3	A15
ROOM <b>XIV</b>	1	A18
ROOM <b>XV</b>	2	A11
ROOM <b>XVI</b>	5	A13 15
<b>CONCORDIA 1-5</b>	2	A13 15
<b>ASSEMBLY HALL</b>	3	A13 15
<b>BUILDING B</b>		
LIBRARY 8:30 a.m. - 5:30 p.m.	1	B20
UNITED NATIONS MUSEUM AT GENEVA 9:00 a.m. - 5:00 p.m.	1	B20
ARCHIVES READING ROOM 8:30 a.m. - 5:30 p.m.	3	B20

BUILDING	FLOOR	DOOR
<b>BUILDING C</b>		
ROOMS <b>I, II</b>	1	C6
ROOM <b>IV</b>	3	C6
<b>COUNCIL CHAMBER</b>	1	C6
<b>BUILDING E</b>		
ROOMS <b>XVII, XVIII</b>	1	E40
ROOMS <b>XIX, XX</b>	3	E40
ROOMS <b>XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII</b>	1	E40
<b>BUILDING S</b>		
ROOM <b>S1</b>	0	S2
ROOMS <b>S2, S3, S4</b>	3	S2
ROOM <b>S5</b>	4	S2
<b>TEMPUS</b>		
1, 2, 3	0	