

4 STEPS TO PARTICIPATING IN A MEETING WITH REMOTE SIMULTANEOUS INTERPRETATION

Interpreters need optimal sound in order to do their job properly and safely. What is often perceived as passable sound for meeting participants is actually unacceptable for those working in the booths. Please follow these four steps in order for your intervention to be interpreted and understood in all six UN official languages.

1. [Use an Ethernet cable](#) to connect your computer to your router.

Wifi internet connections are not stable enough for meetings using an interpretation platform.

2. [Use a USB headset with a built-in microphone or a USB unidirectional table microphone.](#) (See list of recommended equipment below)


USB headset with built-in mic:



Unidirectional table microphone:



Please plug in your USB headset or USB mic before logging in and select your USB headset or USB mic.

This is very easy. Just go to settings  and select your USB audio device. If you logged in before plugging in your USB audio device, just log out, plug in device and log in again. For a screenshot on how to enable your USB device, see second page.

Your computer's built-in microphone will not deliver the sound quality required for interpreters to do their job. Also, please note that no matter how good your unidirectional microphone or headset is, your sound will not be good enough for interpretation purposes if you are still using Wifi.

3. Participate from a [quiet room](#).
4. Turn your [camera on](#).

Interpreters rely on the visual cues to do their job properly.

If you are experiencing connectivity issues, these are best solved by following steps 1 and 2 above, rather than by turning off your camera.

LIST OF RECOMMENDED EQUIPMENT

Please note that this list of recommended equipment is merely a suggestion and does not constitute an official endorsement.

1. [Ethernet cable](#)
2. [Microphone](#)

The following [table microphones](#) and [headsets](#) or their equivalent are recommended:

Table microphones

Manufacturer	Model
RODE	Studio USB Microphone
RODE	NT-USB Mini Microphone
BLUE YETI	USB Microphone
FIFINE	Gooseneck USB Microphone

Headsets

Manufacturer	Series	Model
Cyber Acoustics	AC	6012
HAMA	AH	100
HAMA	Black	Desire
HAMA	Urage Soundz	113737
Logitech	G	332
Logitech	Zone	Wired
Sennheiser	GSP	350

HOW TO ENABLE YOUR USB HEADSETS WITH BUILT-IN MIC OR USB MIC ON THE INTERPREFY PLATFORM

CALL SETTINGS ✕

Listen to Interpreting in

None ▾

Audio device

Default - Headset Microphone (Plantronics C320-M) (04) ▾

Video device

Integrated Camera (5986:2115) ▾

CANCEL **SAVE**

Table Microphones (suggested examples):

RODE STUDIO USB MICROPHONE

RODE NT-USB MINI USB MICROPHONE

BLUE YETI USB MICROPHONE

FIFINE GOOSNECK USB MICROPHONE

Lapel Microphones (suggested examples):

Fifine K053 (Pattern: Cardioid; FR: 50Hz-16kHz; connection: USB)

Fifine k031 wireless lapel microphone for PC (Pattern: Cardioid; FR: 50Hz-16kHz; Connection: USB)

Movo M1 USB Lavalier microphone (Pattern :Omnidirectional; FR : 35Hz-18kHz; Connection :USB)

AIIC-recommended headsets that meet requirements for active participants:

Manufacturer	Series	Model	Over-ear	Microphone FR	Headphone FR
Cyber Acoustics	AC	6012	YES	100 - 16.000 Hz	20 - 29.000 Hz
HAMA	AH	100	YES	30 - 16.000Hz	20 - 18.000 Hz
HAMA	Black	Desire	YES	30 - 15.000 Hz	20 - 20.000 Hz
HAMA	Urage Soundz	113737	YES	20 - 20.000 Hz	20 - 20.000 Hz
Logitech	G	332	YES	100 - 20.000 Hz	20 - 20.000 Hz
Logitech	Zone	Wired	YES	20 - 16.000 Hz	20 - 16.000 Hz
Sennheiser	GSP	350	YES	10 - 24.000 Hz	15 - 26.000 Hz